DEPARTMENTS OF THE ARMY AND AIR FORCE
JFHQ-LA NGLA-JPM-HA
5445 Point Clair Road
Gillis Long Center
Carville, Louisiana 70721

STATEWIDE AGR VACANCY ANNOUNCEMENT

NGLA-JPM-HA 10 November 2015

MEMORANDUM FOR DISTRIBUTION

SUBJECT: AGR Vacancy Announcement No. 115-15, Open to ALL LAARNG Personnel
OPENS: 10 November 2015 CLOSES: 27 November 2015
BBID: 1300 105

1. Applications are now being accepted for the following AGR tour under Title 32, Section 502(f), USC. Request for information and/or assistance should be directed to the point of contact listed below.

2. AGR/MTOE Position, Unit and Location: Public Affairs NCO, 241st MPAD, New Orleans, Louisiana

3. Point of Contact: 1LT Rebekah Malone, Deputy PAO, Camp Beauregard, Pineville, Louisiana / Commercial: (318) 290-5231.

4. Length of Tour: Three year initial tour.

5. **Minimum** Grade: SPC / E4

6. **Maximum** Grade: SSG / E6

7. Applicant must hold the **46Q** or **46R** MOS.

8. Direct combat probability code applies: No. Male or female may apply.

9. Applicant must hold a SECRET security clearance.

10. Current LAARNG on board AGR Soldiers must submit memorandum expressing interest in the announced position. Memorandum will be on unit letterhead and **must contain the following information**:

a. Soldiers full name, grade, social security number, and current duty position and MOS.
b. Current unit address and phone number.
c. Current home address and phone number.
d. Certified copy of ERB.
e. Copy of current MEDPROS.
f. Copy of Security Clearance documentation.

g. Copy of last DA Form 705.
h. Copy of last three NCOERs.
i. Official DA photo.

11. LAARNG promotion policies apply together with maximum grade limitations for the position as designated by NGB and appropriate MTOE/TDA.

12. Continuance of tour is subject to satisfactory duty performance and approval of continuation board.

13. Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG Education Service Officer, MAJ Alfred E. Horridge at (504) 278-8532 or alfred.horridge@us.army.mil.

14. Initial Hire into AGR program is based upon availability of AGR authorizations.

15. NON-AGR applicants who require civil conviction waivers (Applicants who possess civil convictions) must have approved waiver requests prior to closing of the AGR Tour Announcement that the soldier is applying for.

16. NON-AGR Soldiers must meet eligibility requirements and qualifications for initial entry in the AGR program IAW AR 135-18, Table 2-1 and NGR 600-5, Chap. 2-2. Applicants must be medically and physically qualified for Active Duty IAW AR 40-501, Chap. 3 and AR 600-9. **Applicants must pass Army Physical Fitness Test and meet Army height and weight requirements prior to entry on active duty.**

17. NON-AGR applicants will submit NGB Form 34-1 and support documents listed below. **Write your email address on the top of the NGB Form 34-1.**

a. Current MEDPROS Individual Medical Record with physical date within 5 years or Periodic Health Assessment (PHA) date within 1 year.
b. DA photo in Army Service Uniform less than 12 months old.
c. Certified copy of ERB.
d. Copies of latest 5 NCO-ER's or letter of recommendation for E4 and below.
e. Provide statement of all active service performed.
(1) NGB Form 23b (RPAS Statement)
(2) All DD Form 214s
(3) DD Form 1506 (Statement of Service when 214 or 23 are not available).
f. Commanders statement that SM is not on weight control program.
g. Copy of DA Form 705 less than twelve months old.
h. Copy of Security Clearance Documentation.
i. If MOSQ, include a DA 1059 certifying completion
j. Completed DD Form 369, Police Record Check. Form must be completed by Battalion Level Administrative Officer, S1 or Security Manager. **DD 369 must be less than six months old**. **If applicable, any and all violations must be submitted with dispositions.**

k. If you are currently deployed, give your current email address and expected time of return.

18. NON-AGR application packages or current AGR Soldiers memorandum must be received at: Gillis Long Center, ATTN: NGLA-JPM-HA, SSG LaQuanna Blanchard, 5445 Point Claire Rd, Carville, LA 70721 or scanned to ng.la.laarng.mbx.agr-branch@mail.mil in a PDF file, NLT close of business (1600 hrs) on closing date. **Confirmation of receipt of applications is the responsibility of the applicant.** POC is SSG LaQuanna Blanchard at 225-319-4996.

19. Soldiers must not use government mail system or government funding for application delivery. Applications sent by these means will be returned without consideration for employment.

20. Applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's own expense.

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KRISTINE L. CAMBRE
LTC, SC, LAARNG
Division Chief, Human Resources