



## DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA  
OFFICE OF THE ADJUTANT GENERAL  
5445 POINT CLAIR ROAD  
CARVILLE, LOUISIANA 70721

# STATEWIDE TITLE-10 VACANCY ANNOUNCEMENT

NGLA-JPM-HA

17 March 2016

### MEMORANDUM FOR DISTRIBUTION

**SUBJECT:** Active Duty Tour Vacancy Announcement No. 27-16, Open to ALL LAARNG Officer Personnel.

**OPENS:** 17 MARCH 2016 **CLOSES:** 6 APRIL 2016

1. Applications are now being accepted for a 2-year Title-10 tour for current LANG AGR officers or a 2-year One Time Occasional Tour (OTOT) for traditional M-Day officers. Request for information and/or assistance should be directed to the point of contact listed below.
2. Position Title: Bilateral Affairs Officer (BAO).
3. Point of Contact: LTC Thomas C. Friloux, Deputy J7, Jackson Barracks, New Orleans, Louisiana. Commercial: (504) 278-8643.
4. Length of Tour: 730 days (2 years). Tour start date in Belize is approximately 20 October 2016. Officer will be required to begin preparations for necessary in-processing, training, and relief-in-place operations with predecessor BAO approximately 90-150 days prior to the Title-10 tour start date in Belize.
5. Type of Tour: USSOUTHCOM Title-10 PCS Tour for Bilateral Affairs Officer (BAO) Belmopan, Belize. Incumbent is assigned as part of the U.S. Country Team in the designated country, under the general direction of the U.S. Chief of Mission; or other Office of Defense Cooperation (ODC) office location as required. This is an accompanied tour. Initial tour length is 24 months and can be extended an additional 6 months with TAG waiver. Individuals will not be assessed into the ARNG Title-10 AGR program. Upon the completion of this tour, officer will be transitioned back to their previous duty status.
6. **Minimum** Grade: O3/CPT **Maximum** Grade: O4/MAJ
7. Area of Concentration/Functional Area: **OPEN to ALL AOCs**
8. Prerequisites: Must be able to obtain a valid Official U.S. Passport (non-waivable)  
Must possess a Bachelor's degree; Master's degree preferred. (waivable)  
Completed Captain's Career Course; ILE/ACSC preferred. (waivable)  
Must have a successful company grade command. (waivable)  
Must have unit level staff experience at BN/BDE. (waivable)



9. Position Description: Bilateral Affairs Officer – Serves as the liaison officer for the Southern Command, United States Embassy, and Louisiana National Guard with the *Belize Ministry of Defence, other Belizean government agencies, and non-governmental agencies*. Functions as the forward deployed action officer that insures SPP events and programs are coordinated and effective. The position falls within the MILGP, and works for the COCOM while insuring that the interests of the Ambassador and the State Partner are represented and coordinated within the planning/coordination process. The duties of this position encompass the core of the planning, and coordination of schedules and execution of Traveling Contact Teams (TCTs), Familiarization Visits (FAMs), and Special SPP and TCA Events.

10. Additional Information: There are no language requirements for this tour. The individual(s) nominated by the Adjutant General of Louisiana will have their packets submitted to United States Southern Command (USSOUTHCOM) for review, and National Guard Bureau, International Affairs, for selection. Nominated individual(s) may be required to provide additional documentation as required for final approval by National Guard Bureau and/or USSOUTHCOM. Nominated individual(s) will require a TAG release from their home state authorizing the officer to serve on a 2-year One Time Occasional Title-10 tour. Final selectee will attend mandatory training and agency visits after acceptance of position and before placement in country.

11. BAO Training Requirements, following selection:

- State Partner Director/BAO Course (SCM-SP) – DISAM
- Security Cooperation Management Course (SCM-O) - DISAM
- Foreign Disclosure Brief – SC International Disclosure Office
- NGB Fiscal Management – NGB J5 Finance
- TCA Funding Criteria – SOUTHCOM J8 (TCA)
- ARTIMS – SOUTHCOM J79 (SPP)
- TSCIMS – SOUTHCOM J73 (Engagement Integration Office)
- Country/Theater Clearance (APACS) - SOUTHCOM J3 (Force Mgt)
- Country Insight – SOUTHCOM J5
- G-TSCIMS – NGB J5 International Affairs
- TIMS/Concept Builder – SOUTHCOM J8-TCA
- SOUTHCOM SJS Action Officer Course – SC SJS
- Additional Individual and SOUTHCOM Requirements – Online

12. Direct combat probability code applies: No. Male or female may apply.

13. Applicants must submit memorandum expressing interest in the announced position. Memorandum will be on unit letterhead and **must contain the following information:**

- a. Soldiers full name, grade, social security number, and current duty assignment, branch and AOC.
- b. Current unit address and phone number.
- c. Current home address and phone number.

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14. In addition to the above memorandum, interested officers will include the following documents with their packet:

- a. Certified copy of ORB.
- b. Copy of current MEDPROS.
- c. Copy of Security Clearance documentation.
- d. Copy of last DA Form 705. (within last 6 months)
- e. Copy of last three OERs.
- f. Military Biography
- g. Commander's Memorandum of Recommendation.
- h. NGB Form 34-1. (Traditional M-Day Officers only)
  1. AGR Tour Agreement (GKO)
  2. One Time Occasional Tour Agreement
  3. Tour Assignment Preference Statement (GKO)

15. Application packets must be received at: Gillis Long Center, ATTN: NGLA-JPM-HA, SSG LaQuanna Blanchard, 5445 Point Claire Rd, Carville, LA 70721 or scanned to [ng.la.laarng.mbx.agr-branch@mail.mil](mailto:ng.la.laarng.mbx.agr-branch@mail.mil) in a PDF file, NLT close of business (1600 hrs) on closing date. **Confirmation of receipt of application is the responsibility of the applicant.** POC is SSG LaQuanna Blanchard at 225-319-4996. Soldiers must not use government mail system or government funding for application delivery. Applications sent by these means will be returned without consideration for employment.

16. Applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's own expense.

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KRISTINE L. CAMBRE  
LTC, SC, LAARNG  
Division Chief, Human Resources