

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Police Officer (Wildlife Agent) #50322479

ANNOUNCEMENT NO. 073-2016

SALARY: PS-112 / Minimum \$31,554 / Maximum \$70,949 annual salary

LOCATION: Camp Minden Training Site, Minden, Louisiana

OPEN: 19 August 2016

CLOSE: 1 September 2016

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form 10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

A THOROUGH BACKGROUND CHECK IS CONDUCTED PRIOR TO EMPLOYMENT

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED “AT WILL” AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Post Certified by LA POST Council. Must possess LDWF Boater Safety Certificate. Knowledge of wildlife management, wildlife enforcement and management of hunting programs. MWR program management for Camp Minden, Esler Field and Camp Villere. Ability to use latest version of Microsoft Office (Word, Excel, Powerpoint, Outlook) and internet. Ability to assist in the planning, writing, implementation of LMD MWR Hunting Program. Proficient in use of GPS devices. Heavy and medium equipment operation. Ability to perform physically arduous duties in uncomfortable terrain, vegetation and weather conditions.

b. **GENERAL:** Must have a valid Driver’s License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC). Ability to work and communicate effectively with peers, superiors and subordinates. Travel will be required. Must be available to report to duty during emergency or disaster situations.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Ability to work and communicate effectively with agency personnel and the public.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Manage the Louisiana National Guard Hunting and Fisheries Program. Enforce all Local, State, Federal and Game Laws Title 56. Approve/disapprove applications for hunting/fishing on Louisiana Military Department (LMD) properties. Maintain lists of approved participants of the hunting/fishing programs. Maintain harvest records for LMD hunting/fishing programs. Report all violations of rules, regulations and laws to assigned command. Deter, report, detain or arrest poachers, trespassers on LMD properties. Coordinate and provide classes for MWR primary hunters. Bush hog, disc and plant food plots on MWR properties. Maintain equipment and material utilized in support of LMD hunting programs. Record and keep up with maintenance on vehicles, boats and ATVs for program operations. Investigate all compliance involving MWR hunting program whether civil or criminal. Maintain records of MWR fees paid by participants. Call 24/7 for Emergency Services. Patrol all open MWR hunting areas by vehicle, foot, ATV or boat. Assist with improvement of MWR hunting program by improving areas and operational functions. Develop, manage and implement Camp Minden Nuisance Animal Management Program. Must attend/complete all mandatory LMD training (Ethics, SHARP, Suicide Prevention, etc.) and foster sexual harassment free environment. Perform other duties as assigned

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2015/10/LMD-H-Form-10-State-Application-1.pdf>** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Wenda Harding

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