

## STATE VACANCY ANNOUNCEMENT

### LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

**POSITION:** Technician (Maintenance) #1121

**ANNOUNCEMENT NO.** 094-2016

**SALARY:** WS-211 / Minimum \$23,608 / Maximum \$48,298 Annual Salary

**LOCATION:** LANG-CB, Esler Field, Camp Beauregard, Pineville, Louisiana

**OPEN:** 21 October 2016

**CLOSE:** 4 November 2016

**NOTE:** Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form 10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must have the ability to operate tools, such as circular saw, impact wrench, chain saw, auger, drill and various other hand tools necessary to complete mission. Must maintain a valid driver's license and attend State Employee Driver Training Class. Must attend an approved Department of Corrections Offender Supervision Class within the first six months of employment. Must have the ability to lift 25 pounds unassisted, including above the shoulder. Must be comfortable working near firearms and on firing ranges. Must have ability to read and understand regulations and directives. Must possess strong communication skills interacting with organizational personnel, tenants and contractors.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC). Ability to work and communicate effectively with peers, superiors and subordinates. Travel will be required. Must be available to report to duty during emergency or disaster situations.

c. **OTHER REQUIREMENTS:** The LA Military Department (LMD) is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Ability to work and communicate effectively with agency personnel and the public. Must attend/complete all mandatory LMD Training (Ethics, SHARP, Suicide Prevention, etc.) and foster sexual harassment free environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Must have ability to read and understand regulations and directives. Perform a variety of grounds maintenance services which include operation and maintenance of grounds equipment and tools including, but not limited to z-tracks, push mowers, weed eaters, tractors and bush hogs. Grounds maintenance includes, but is not limited to, maintaining un-improved surfaces such as airfield access and range roads and roads supporting training efforts in the training area. Maintain drainage systems and keep them clean and free of debris. Execute general facility maintenance and repair tasks. Maintain a clean work site and perform maintenance on and service all equipment assigned to the Esler Field maintenance shop. Maintain required reports, labor time tickets, vehicle maintenance records and various other reports as required. Must have the ability to operate commercial radios. Must attend scheduled safety meetings, classes and schools assigned by supervisor. Demonstrate strong communication skills interacting with organizational personnel, tenants and contractors. Report to work on time, dress IAW SMD SOP, personal hygiene IAW SMD SOP, and follow all the regulations and SOPs for the area working in and complete all required Safety Training. Must attend/complete all mandatory LMD training (Ethics, SHARP, Suicide Prevention, Town Hall, etc.) and fosters sexual harassment free environment. Perform other duties as assigned

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2015/10/LMD-H-Form-10-State-Application-1.pdf>** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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