

## STATE VACANCY ANNOUNCEMENT

### LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

**POSITION:** Police Officer (MP 1)  
(Permanent and \*Temporary Positions)

**ANNOUNCEMENT NO.** 003-2017

**SALARY:** PS-108 / \$925.60 bi-weekly

**LOCATIONS:** LANG-CB, Camp Beauregard, Pineville, Louisiana  
LANG- CM, Camp Minden, Minden, Louisiana  
LANG-GL, Gillis Long Center, Carville, Louisiana  
LANG-JB, Jackson Barracks, New Orleans, Louisiana

**OPEN:** OPEN CONTINUOUSLY

*\*Temporary Appointment - Expires upon return of permanent employee.*

**NOTE:** Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** This position requires carrying a weapon and applicant must be cleared to carry a weapon. Law Enforcement or Criminal Justice background preferred, but not required. Ability to prepare effective written reports. Must have a clean driving record. Must not have criminal arrest record. Must be able work various hours and shifts. Must be available to work weekends and holidays; must have phone and reliable transportation.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC). Ability to work and communicate effectively with peers, superiors and subordinates. Travel may be required. Must be available to report to duty during emergency or disaster situations.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Ability to work and communicate effectively with agency personnel and the public. Must attend/complete all mandatory LMD training (Ethics, SHARP, Suicide Prevention, etc.) and fosters sexual harassment free environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Responsible for law enforcement work involving patrolling, security check for buildings, and guarding sensitive and high value property at the Military Installation. Responsible for enforcing law and regulations, directing traffic, and investigation of accidents. Incumbent will have contact with military personnel, civilian employees and visitors. Duties must be performed tactfully. Minimum supervision is received and independent judgment must be exercised when faced with emergencies. Must attend/complete all mandatory LMD Training (Ethics, SHARP, Suicide Prevention, etc.) and foster a sexual harassment free environment. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2015/10/LMD-H-Form-10-State-Application-1.pdf>** Application(s) must be submitted to the appropriate LMD Human Resources Office by the close date, no later than 4:00 p.m.

SFC (Ret) Theresa Walker  
LMD-HR, Bldg. 718 "E" St., Camp Beauregard, Pineville, La. 71360  
E-mail: [theresa.j.walker2.nfg@mail.mil](mailto:theresa.j.walker2.nfg@mail.mil)  
Office: (318) 641-5393 / (318) 641-5392  
Fax: (318) 290-5060

Wenda Harding  
LMD-HR, 100 Louisiana Boulevard, Minden, La. 71055  
E-mail: [wenda.a.harding.nfg@mail.mil](mailto:wenda.a.harding.nfg@mail.mil) and/or [theresa.j.walker2.nfg@mail.mil](mailto:theresa.j.walker2.nfg@mail.mil)  
Office: (318) 382-4277 / (318) 641-5393  
Fax: (318) 382-4297

Carol Hadley  
LMD-HR, 5445 Point Clair Road, Carville, La.  
E-mail: [carol.m.hadley.nfg@mail.mil](mailto:carol.m.hadley.nfg@mail.mil)  
Office: (225) 319-4814  
Fax: (225) 319-4772

Ms. Stephanie Decquir  
LMD-HR (Jackson Barracks) P.O. Box 440, Chalmette, La. 70044  
E-mail: [stephanie.a.decquir.nfg@mail.mil](mailto:stephanie.a.decquir.nfg@mail.mil)  
Office: (504) 278-8547  
Fax: (504) 278-8020