

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: *Temporary-Manager (Info Technology Statewide System) **ANNOUNCEMENT NO.** 098-2017

SALARY: TS-315 / Minimum \$47,986 / Maximum \$95,493 annual salary

LOCATION: LA Military Department (CFMO), Camp Beauregard, Pineville, Louisiana

OPEN: 18 July 2017

CLOSE: 1 August 2017

**Temporary: Appointment Expires upon return of mobilized employee. Earns Leave & Eligible for Benefits.*

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form 10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Required to attend 40 hour training courses in each of the approved electronic systems listed (given at PEC in Little Rock, Arkansas): Europlex 2086 IDS, Bosch IDS, Lenel ACS, Pelco CCTV System and AiPhone Intercom Systems. Must attend Supervisor Lead Technician Course, Advance ACS and CCTV Courses and ESS Standardized Equipment Manufacturer training as required. Must have high proficiency using latest version of Microsoft Office Suite (MS Word, MS Excel, MS Powerpoint and MS Outlook). Knowledge and skills using common and manufacturer specific hand tools (hammer drills, drivers, mechanical lifts, soldering iron, digital multi-meters).

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Ability to work and communicate effectively with peers, superiors and subordinates. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must complete SHARP Training and foster sexual harassment free environment. Complete all LMD training requirements annually.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical

requirements to perform functions of the position. Ability to work and communicate effectively with agency personnel and the public.

3. CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. POSITION DESCRIPTION: Responsible for conducting technical site surveys, analyzing current system capabilities, developing technical requirement documents, completing technical installation, testing, turn-over and future technical support of installed electronic access control and surveillance system (EACSS) components. Maintain EACSS components, trouble-shoot fielded systems and implement corrective actions to bring systems to nominal operating performance and identify components needing replacement as part of an end-of-service life program. Provide database design schematics for integrating source data into data management systems. Supervise a departmental section providing statewide engineering services. Develop work program and operating budget. Supervise engineering personnel, assigns projects and provides technical guidance. Develop new and revised standards and specifications. Make feasibility studies to facilitate program planning. Formulate and implement program operational policies. Maintain contact with appropriate local, State and Federal agencies. Perform strategic planning and policy analysis and prepare engineering reports. Troubleshoot systems using equipment/device wiring and block diagrams. Perform basic soldering, tinning and splicing of wires and terminals. Proper selection, routing and bending of conduit. Must attend/complete all mandatory LMD Training (Ethics, SHARP, Suicide Prevention, etc.) and foster a sexual harassment free environment. Perform other duties as assigned.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2015/10/LMD-H-Form-10-State-Application-1.pdf>** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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