

## STATE VACANCY ANNOUNCEMENT

### LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

**POSITION:** Foreman (Plumber) #184018

**ANNOUNCEMENT NO.** 125-2017

**SALARY:** WS-213 / Minimum \$27,019 / Maximum \$55,307 annual salary

**LOCATION:** LA Military Department, LANG-ANG (NAS JRB), Belle Chasse, Louisiana

**OPEN:** 31 August 2017

**CLOSE:** 13 September 2017

**NOTE:** Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form 10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

#### **A THOROUGH BACKGROUND CHECK IS CONDUCTED PRIOR TO EMPLOYMENT**

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must have thorough working knowledge of Windows and Microsoft Office (Outlook, Word, PowerPoint, Excel, Access, etc.) and other technology skills as required. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public. Must meet physical requirements to perform functions of the position.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public. Must complete SHARP Training and all LMD annual training requirements. Must adhere to the Code of Ethics and foster a Sexual Harassment free environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Employee shall adhere to all safety precautions such as, wearing hearing protection, steel-toe-shoes, face shields, goggles, gloves, hardhat, etc. These items will be worn according to the situation requiring such use and properly stored when not being used. Employee shall observe all environmental and recycle policies established. Installs, alters, maintains and repairs plumbing fixtures and equipment such as water lines, sewerage lines, gas lines, steam lines, gas heaters, hot water heaters, water fountains and steam cookers. Repairs and replaces worn plumbing fixtures. Repairs leaking faucets. Opens clogged drains. Inspects, repairs, and makes adjustments to piping and tubing connected to steam pumps, air compressors, water pumps and heaters. Directs and trains apprentice helpers. Responsible for assisting in the repair of facilities with various semi-skilled trades in carpentry, electrical, plumbing, air conditioning and heating. Inspects, verifies and documents completion of work orders and preventative maintenance using Integrated Engineering Management System (IEMS). Report all missed maintenance and sure the maintenance is properly closed out or forwarded to the following week's schedule. Assist with maintaining oil water separators and eyewash stations. Coordinates with vendors to purchase equipment and supplies. Contact contractors to receive bids, quotes or estimates, does have purchase authority with Resource Advisor approval. Works with LA ANG building managers to identify facility preventative maintenance and other problems with the LA ANG facilities. Ensures compliance of environmental, safety and health concerns IAW all ANG, AF, State and Federal Instructions. Manages State tools IAW LA ANG and AF instructions. Assist the Environmental Section with storage and disposal of waste oils and chemicals. Maintain current required records. Maintain the backflow preventive maintenance program. Must attend/complete all mandatory LMD Training. Fully support SHARP, adhere to Code of Ethics and foster a Sexual Harassment free environment. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2015/10/LMD-H-Form-10-State-Application-1.pdf>** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Ms. Stephanie Decquir  
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