NGLA-xxxx 27 MAR 2014

MEMORANDUM FOR RECORD

SUBJECT: Security Clearance Verification

1. The following information is provided to verify the security clearance status for the listed soldier as shown in JPAS.
2. **Name:** Snuffy, Joe Soldier
3. **SSN:** 0123
4. **Type of Investigation:** NALC
5. **Closed Date of Investigation:** 1 November 2002
6. **Level of Access:** Secret
7. Please direct all inquiries concerning this memorandum to the undersigned at (123) 456-7890

Security Manager