

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Technician (Welder) #50392881

ANNOUNCEMENT NO. 169-2017

SALARY: WS-213 / Minimum 27,019 / Maximum 55,307 annually

LOCATION: LA Military Department, LANG-CM, Minden, Louisiana

OPEN: 15 November 2017

CLOSE: Open Until Filled

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must be proficient in the use of welding machines and cutting torches. Must be proficient in welding, brazing, cutting and grinding. Must have the ability to read and understand blueprints and shop drawings. Ability to determine scopes of work, materials, labor and equipment from verbal orders or work orders. Must be comfortable with operations while on ladders, scaffolding, roofs and other elevated surfaces. Ability to work independently with general guidance to meet objectives and established guidelines.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Ability to work and communicate effectively with peers, superiors and subordinates. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must complete SHARP Training and foster sexual harassment free environment. Complete all LMD training requirements annually.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Ability to work and communicate effectively with agency personnel and the public.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Adheres to any and all applicable standard operating procedures and policies; Such as safety, security, environmental, personal protective equipment, confined space, etc. Weld, braze, cut, grind and fit various metals to specific uses. Use gas and electric welding techniques and related metal working tools. Casts metal and preheats and cleans metals; lays out, cuts and fits materials for welding. Weld sheets, machinery and equipment using gas or electrical welding equipment. Braze various ferrous and nonferrous metals. Perform cutting and welding on structural steel; inspect, brush and grind welds. Perform basic equipment and vehicle maintenance duties; oil changes, technical inspections, tire repair and troubleshooting. Assist equipment maintenance supervisor with maintaining accurate equipment maintenance file system. Assist equipment maintenance supervisor with scheduling and coordinating preventive maintenance and technical inspections. Operate truck, trailer, fork lift, small excavator and various other construction equipment. Supervise and provide guidance to assigned inmates IAW prison rules, regulations and work plan. Determine scopes of work, materials, labor and equipment from verbal orders or work orders. Perform preventive maintenance checks and services on tools and equipment. Supervise inmate work crews and temporary detailed employees. Maintain accountability for hand receipted tools and equipment. Maintain shop and work area to a state of readiness; cleanliness and safety. Attend scheduled safety meetings, classes and schools assigned by supervisor. Must attend/complete all mandatory LMD Training (Ethics, SHARP, Suicide Prevention, etc.) and foster a sexual harassment free environment. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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