STATEWIDE AGR VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: LA 1790216-A

OPENING DATE: 28 September 2016

CLOSING DATE: 19 October 2016

UMDA POSITION TITLE: Ordnance Equipment Mechanic Leader

UMDA MAX AUTH GRADE: SMSgt/E8

DUTY AFSC: 2W0X1

AREA OF CONSIDERATION: Current enlisted AGR members in the Louisiana Air National Guard

OCCUPATIONAL REQUIREMENTS:

Incumbent is subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military aircraft or commercial aircraft for TDY purposes. Participation with unit of assignment during UTAs, annual training, deployments, special projects and exercises is required.

QUALIFICATION REQUIREMENTS:

- Compatible AFSC: 2W0X1
- Member must meet physical qualifications IAW Chapter 7, ANGI 36-101, AFI 48-123.
- Member must also meet the requirements of AFI 36-2903, AFI 36-2905, and other regulations as required.
- Minimum acceptable grade: MSGt/E7 promotable to: SMSgt/E8
- Must have completed the Senior Noncommissioned Officer Academy (SNCOA).
- No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File.
- No history of emotional instability, personality disorder, or other unresolved mental health problems.
- No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.
- No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for committing acts of malpractice or misconduct as defined in AFRSI 36-2001, Recruiting Procedures for the Air Force, engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships, or documented failures (LOR or Article 15) to exercise sound leadership principles with respect to morale or welfare of subordinates.
KNOWLEDGE, SKILLS, AND ABILITIES (KSA) REQUIRED FOR THIS POSITION:

1. Knowledge of safety requirements in regards to handling, maintenance, and storage of assigned conventional and air munitions.

2. Knowledge of associated information systems and databases used in the performance, maintenance and accountability of assigned ordnance and equipment.

3. Skills in effective verbal and written communication and the ability to do so both within and outside the organization at the subordinate, peer and supervisor level.

4. Ability to coordinate work within and outside the organization and resolve informal complaints to achieve objectives and ensure mission effectiveness.

5. Ability to effectively plan, schedule and distribute work assignments to personnel based on changing workloads and competing priorities.

SUMMARY OF DUTIES:

-- On a regular and recurring basis during shift operations, leads three or more mechanics performing maintenance on assigned air munitions, missiles, and munitions handling equipment inclusive of the following; maintains and repairs assigned missiles; operates, repairs, maintains and calibrates missile test equipment; receives, identifies, inspects and stores conventional aerospace munitions, etc.; inspects, maintains, and reconditions conventional aerospace munitions and handling equipment; assembles and issues conventional aerospace munitions; posts entries on applicable maintenance and inspection records; and preloads missiles or launches and/or delivers to aircraft loading areas.

-- In addition to performing the same tasks as those led, the incumbent monitors the work of assigned technicians; passes work assignments on as directed by supervisor; ensures that proper materials, tools, and equipment are available; ensures full utilization of personnel and completion of those assignments within established time frames; and advises supervisor on status and progress of work, causes of delay, and overall work operations, problems, and individual performance.

-- Perform other duties as assigned.

EVALUATION PROCESS:

Applicants will be evaluated solely on the information provided in the application. Experience will be evaluated based on the relevance to the position for which application is made and whether it is full-time or part-time. In addition to experience, credit will also be given for military training and self-development, civilian and military awards and education.

APPLICATION PROCEDURES:

- Cover letter
- NGB Form 34-1
- NGLA-JPM-HA Form 690-171-3
• Resume and/or statement of civilian/military experience/education may be submitted with your packet. Ensure to focus on official military training when the standards were exceeded and explain any particular item the board may question.
• Applicants indicating education above the high school level must attach appropriate documentation. Education includes Trade/Business schools, military service schools, and extension/correspondence courses successfully completed.
• Two full length photographs (snapshots acceptable) date within 1 year.
  • (1) one in service dress
  • (2) one in light blue shirt/blouse long or short sleeves.
• Copy of both sides of state driver’s license.
• Copy of last three enlisted performance reports. *(If three EPRs are not available, the Airman must include a letter of recommendation or performance from the military command.*)
• Copy of latest Point Credit Summary.
• Copy of all DD Form 214/NGB Form 22
• Copy of AF Form 422
• Copy of latest Air Force Fitness Management System (AFFMS) printout showing a score of at least 75% date within 1 year.
• Letter of Recommendation(s) (If Applicable)
• Other additional documentation (If Applicable)

LOCATION: 159TH FW, NAS-JRB, BELLE CHASSE, LA

This position is located in the Munitions Maintenance and Storage Section of the Munitions Maintenance Branch. The primary purpose of this position is to lead three or more mechanics on night shift at a base level of WG 10.

TECHNICIAN ANNOUNCEMENT: This position is also being advertised under Technician Vacancy Announcement LA 1790216-T which is open until 19 October 2016. Personnel desiring to apply for the Technician Position must do so under Technician Vacancy Announcement.

***LOUISIANA NATIONAL GUARD MEMBERS – Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG State Incentive Manager, at (504) 391-8336***

How to Apply

Application packets must be received at: Gillis Long Center, ATTN: NGLA-JPM-HA, MSgt Cassie L. Ellis, 5445 Point Claire Rd, Carville, LA 70721 or scanned to: cassie.l.ellis.mil@mail.mil in a PDF file, NLT close of business (1600 hrs) on closing date. Confirmation of receipt of application is the responsibility of the applicant. POC is MSgt Cassie L. Ellis at (225) 319-4853, DSN 435-4853.