



DEPARTMENTS OF THE ARMY AND AIR FORCE

JFHQ-LA NGLA-JPM-HA
5445 Point Clair Road
Gillis Long Center
Carville, Louisiana 70721

STATEWIDE AGR VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: LA 1852020-A

OPENING DATE: 18 November 2016

CLOSING DATE: 8 December 2016

UMDA POSITION TITLE: **Logistics Management Specialist**

UMDA MAX AUTH GRADE: SMSgt/E8

DUTY AFSC: R2G0X1

AREA OF CONSIDERATION: Current enlisted AGR members in the Louisiana Air National Guard

OCCUPATIONAL REQUIREMENTS:

Incumbent is subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military aircraft or commercial aircraft for TDY purposes. Participation with unit of assignment during UTAs, annual training, deployments, special projects and exercises is required.

QUALIFICATION REQUIREMENTS:

- Compatible AFSC: 2G0XX
- Member must meet physical qualifications IAW Chapter 7, ANGI 36-101, AFI 48-123.
- Member must also meet the requirements of AFI 36-2903, AFI 36-2905, and other regulations as required.
- Minimum acceptable grade: **MSgt/E7** promotable to: **SMSgt/E8**
- **Must have completed the Senior Noncommissioned Officer Academy (SNCOA).**
- No record of disciplinary action that resulted in an Article 15 or Unfavorable Information File.
- No history of emotional instability, personality disorder, or other unresolved mental health problems.
- No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.
- No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for committing acts of malpractice or misconduct as defined in AFRSI 36-2001, *Recruiting Procedures for the Air Force*, engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, *Professional and Unprofessional Relationships*, or documented failures (LOR or Article 15) to exercise sound leadership principles with respect to morale or welfare of subordinates.

KNOWLEDGE, SKILLS, AND ABILITIES (KSA) REQUIRED FOR THIS POSITION:

1. Skill in the integration of unit based supply, transportation and operations functions into a cohesive logistics package in order to ensure effective and efficient deployment planning and training exercises.
2. Skill and ability to develop, write, instruct and evaluate deployment-training programs; and knowledge of computer operations, software applications and systems management to analyze data and generate solutions to logistics planning issues or problems.
3. Ability to apply analytical and statistical methods and procedures to the analysis of logistical plans, or results of exercises, in order to increase program effectiveness and efficiency.
4. Ability to apply knowledge of the Joint Chiefs of Staff (JCS) operations planning process to the development of logistics plans, exercises and deployment operations.
5. Ability to work with people from various levels and backgrounds to elicit their cooperation to perform specific tasks.
6. Ability to evaluate data, from multiple sources, for use in developing practical logistical plans and operations.

SUMMARY OF DUTIES:

-- Serves as the program manager for the Integrated Deployment System (IDS); Deliberate and Crisis Action Planning and Execution Segments (DCAPES), Contingency Operations/Mobility Planning and Executive System (COMPES), Logistics Module-Base Level (LOGMOD-B), Automated Air Load Planning System (AALPS), and Cargo Movement Operations System (CMOS). Ensures that all systems interface within IDS. Serves as the subject matter expert for COMPES to assist the Wing Commander and Logistics Officer in selecting, deploying and monitoring contingency forces.

-- Formulates and consolidates logistical annexes for IDS guidance based on regulations, manuals, instructions, and directives issued by higher headquarters. During peacetime and at actual and training deployments, provides staff input and participation in the Deployment Control Center (DCC) and may serve as an alternate IDO for deployments. Plans and develops deployment training for the wing and units in addition to conducting training.

-- At the direction of and in conjunction with, the Logistics Officer, identifies required deployment/redeployment support with the wing staff, serving as the NCOIC of the Redeployment Assistance Team (RAT), Air Mobility Command (AMC), and Air Combat Command (ACC) for the transportation of equipment and personnel. Ensures all unit personnel and equipment are properly identified and prepared for deployment/ redeployment.

-- Reviews resource/logistics plans, programs, and deployment activities with the senior officer to insure authorized mobility equipment is available or on order, and assures that the equipment is properly budgeted. In conjunction with the senior officer, develops program priorities and determines dollar requirements. As directed, develops load-plans, and analyzes transportation requirements for the wing and units.

-- Reviews OPLANS, Concept Plans (CONPLANS), Concept of Operations (CONOP), USAF Special Operation Plans, Exercise Plans, and Execution Orders for tasking from higher headquarters. Determines availability of personnel and equipment for tasking and manages the War Reserve Material (WRM) assets at home station and deployed locations for units.

-- Analyzes In-Garrison Expeditionary Site Plans (IGESP) and participates in site surveys to ascertain, identify, and plan airlift and logistical support requirement needs to support and sustain the wing and units.

-- Maintains and analyzes the correlation of data between the Unit Type Code (UTC) Management Information System (UMIS), Designed Operational Capacity (DOC) statements, and all applicable plans for all wing and supported units for readiness reporting and tasking. Serves as wing AEF Reporting Tool (ART) manager and trains unit ART monitors.

-- Services as wing Status of Resources and Training System (SORTS) manager and trains unit SORTS monitor. Evaluates the unit's logistics posture as reported in the SORTS. Monitors the status of the logistical readiness of the unit and determines deviations in the total logistical posture.

-- Performs pilot/non-pilot unit responsibilities in accordance with applicable directives. When acting as a UTC pilot unit, responsible for developing standard manpower and equipment changes in the deployment packages and advising non-pilot units system wide. In conjunction with the Logistics officer and non-pilot units, resolves manpower and equipment differences.

-- Provides technical logistic plans support at staff meetings and working groups conducted by the Wing/Air Commander and staff. Resolves logistical problems as they occur. May represent the Wing Commander and assigned units, in the absence of the Logistics Officer, at conferences, workshops, meetings, and briefings at MAJCOM NGB, ACC, AMC, NATO and pilot unit working groups. These meetings may have an impact on deployment and plans relating to both ANG and active duty wing flying organizations/activities detailing policies and requirements.

-- Responsible for Support Agreements (SAMS) for the wing. Monitors and evaluates support agreements between units and host agencies and assists with accomplishing required agreements to support the wing mission. Ensures reimbursements are identified to the Logistics Officer. Maintains all documentation from all impacted parties. Makes recommendations to resolve impasses when disagreements occur.

-- Monitors status of WRM posture for the wing and provides guidance and assistance to units. Develops and maintains statistical information on WRM and mobility equipment and resolves LIMFACs and shortfalls or develops alternate methods of accomplishment. Is the point of contact for the WRM program (WRMNCO).

-- Functions as the Logistics Officer in his/her absence or when 24-hour operations are required. Performs most of the on hands training to the Logistics officer when new officers are assigned as well as the day to day operations and taskers.

-- Performs other duties as assigned.

EVALUATION PROCESS:

Applicants will be evaluated solely on the information provided in the application. Experience will be evaluated based on the relevance to the position for which application is made and whether it is full-time or part-time. In addition to experience, credit will also be given for military training and self-development, civilian and military awards and education.

APPLICATION PROCEDURES:

- Cover letter
- NGB Form 34-1
- NGLA-JPM-HA Form 690-171-3
- Resume and/or statement of civilian/military experience/education may be submitted with your packet. Ensure to focus on official military training when the standards were exceeded and explain any particular item the board may question.
- Applicants indicating education above the high school level must attach appropriate documentation. Education includes Trade/Business schools, military service schools, and extension/correspondence courses successfully completed.
- Two full length photographs (snapshots acceptable) date within 1 year.
- *(1) one in service dress*
- *(2) one in light blue shirt/blouse long or short sleeves.*
- Copy of both sides of state driver's license.
- Copy of last three enlisted performance reports. *(If three EPRs are not available, the Airman must include a letter of recommendation or performance from the military command.)*
- Copy of latest Report on Individual Person, (Records Review Rip).
- Copy of latest Point Credit Summary.
- Copy of all DD Form 214/NGB Form 22
- Copy of AF Form 422
- Copy of latest Air Force Fitness Management System (AFFMS) printout showing a score of at least 75% date within 1 year.
- Letter of Recommendation(s) (If Applicable)
- Other additional documentation (If Applicable)

LOCATION: 159TH FW, PLAQUEMINES PARISH, BELLE CHASSE, LA

This position is located in the Plans and Integration Section of the Deployment and Distribution light, Logistics Readiness Squadron, Mission Support Group, at an ANG Aviation Wing. Serves as a Logistics Management Specialist with responsibility for developing, planning, organizing, and analyzing wing logistics plans that include multiple units and may include geographically separated units. Technical expert on all Logistics Information Systems in support of deployment operations. The primary purpose of this position is to implement policy programs and procedures utilizing automated/non automated systems for the accurate control of Wing

Logistics planning in support of Aerospace Expeditionary Force/Wing (AEF/AEW) Operations around the world.

TECHNICIAN ANNOUNCEMENT: This position is also being advertised under Technician Vacancy Announcement LA 1852020-T which is open until 8 December 2016. Personnel desiring to apply for the Technician Position must do so under Technician Vacancy Announcement.

*****LOUISIANA NATIONAL GUARD MEMBERS – Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG State Incentive Manager, at (504) 391-8336*****

How to Apply

Application packets must be received at: Gillis Long Center, ATTN: NGLA-JPM-HA, MSgt Cassie L. Ellis, 5445 Point Claire Rd, Carville, LA 70721 or scanned to: cassie.l.ellis.mil@mail.mil in a PDF file, NLT close of business (1600 hrs) on closing date. Confirmation of receipt of application is the responsibility of the applicant. POC is MSgt Cassie L. Ellis at (225) 319-4853, DSN 435-4853.