

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Forester (Facility Manager) #154520

ANNOUNCEMENT NO. 011-2018

SALARY: TS-312 / Minimum \$47,986 / Maximum \$84,074 annually

LOCATION: LA Military Department (Forestry), Camp Minden, Minden, LA or Camp Beauregard,
Pineville, LA

OPEN: 10 January 2018

CLOSE: Open Until Filled

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Bachelor's Degree in Forestry required. Proficient in the use of forestry tools and instruments (hypsoneter, clinometers, increment borer, timber data collectors, GPS devices/technology, DMEs, and other forestry tools and instruments). Ability to operate medium and heavy construction equipment. Ability to prepare, administer and manage timber sales contracts and proficient in contracting procedures, laws, rules and regulations. Ability to serve as "Fire Boss" for prescribed burns. Ability to develop, write and update forest management plans. Proficient in the use of ArcMap, Solo Field and TCruise software programs. Knowledge of application and use of forestry chemicals/herbicides. Proficient in the planning/application/installation of Louisiana Forestry BMPs. Proficient in the latest version of Microsoft Office (Word, Excel, Outlook, Powerpoint) and Internet. Proficient in use and apply information in soil surveys for forestry management, harvesting, site preparation and regeneration/planting. Ability to perform physically arduous duties in uncomfortable terrain, vegetation and weather conditions.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical

requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. POSITION DESCRIPTION: Serve as the Forestry Program Manager with responsibility for forestry and resource management for all Louisiana Military Department (LMD) Installations that includes approximately 30,000 acres of diverse forests and natural resources. Serve as Forestry Manager for all LMD forestry program policies, procedures, actions and issues. Responsible for ensuring compliance with Federal and State Laws and Regulations pertaining to forestry and natural resources operations. Responsible for all planning, programming, budgeting, directing and contracting forestry projects, plans, surveys, studies, testing and analysis. Development and implementation of the LMD Forestry/Natural Resources Program; development and administration of program budget and project contracts; coordinating and negotiating forestry agreements with Federal and State agencies and contracts with professional consultants and contractors. Assist with development of and/or develop policies and procedures that have significant impact on personnel administration and/or preparation and administration of forestry budgets. Determine criteria and establish policy for compliance with Federal and State environmental and forestry laws and regulations. Maintain liaison with and coordinate forestry activities with applicable Federal, State and local entities. Represent LMD on forestry matters with governmental agencies, general public, news media, regulators and other groups. Establish forestry goals, objectives, policies and criteria. Establish procedures to implement forestry goals and policies. Supervise, manage and train forestry staff/specialists. Assign program responsibilities and tasks, allocate resources and establish standard. Perform other duties as assigned.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Wenda Harding

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