

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Repairman (Electrical) #144597

ANNOUNCEMENT NO. 028-2018

SALARY: WS-210 / Minimum \$25,896 / Maximum \$46,446 annually

LOCATION: LA Military Department / LANG-ANG, Belle Chasse, Louisiana

OPEN: 8 February 2018

CLOSE: 22 February 2018

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must have thorough working knowledge of Windows, Microsoft Office Programs (Word, Outlook, PowerPoint, Excel, Access, etc.) and other technology skills as required. Knowledge of DDC system and how to troubleshoot using the computer interface.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Employee shall adhere to all safety precautions; such as, wearing hearing protection, composite toe-shoes, face shields, goggles, gloves, hardhat, etc. According to the situation requiring such use, these items will be utilized and properly stored when not being used. Employee shall observe environmental and recycling policies established. Plans and performs electrical work throughout installation to include maintenance, repairs, alteration and troubleshooting of electrical distribution systems, raceways, circuits and equipment. Installs, repairs, maintain and updates historical data of specialized equipment, such as motors, generators, transformers, lamps, meters, etc. Performs preventative maintenance to the various electrical systems and equipment, to include Lightning Protection Systems. Assist in operation of standby generator units during commercial power failures and performs operational checks inspections, services and makes emergency repairs to standby units in the field to ensure uninterrupted power is available to the facilities during commercial power outages. Determine that generators can provide emergency power compatibility with the facilities' power requirements in terms of size, wattage, electrical phases, etc. Perform a wide variety of facilities maintenance trade skills for maintaining and repairing the facilities' structural, electrical, HVAC, utilities, mechanical equipment and grounds. Work performance includes carpentry, masonry, painting, custodial, equipment repairs and maintenance. Provide other shop technicians with assistance in the operation and maintenance of their preventative maintenance programs and work orders. Inspects, verifies and documents completion of work orders using in Integrated Engineering Management System (IEMS). Ensures all jobs are completed according to the priority assigned by CES Operations office/ State Facility Manager (FM) or BCE. Reports all missed maintenance to ensure the maintenance is properly closed out or forwarded to the following week's schedule. Records hours required for preventative maintenance in IEMS. Ensures compliance of environmental, safety and health concerns IAW all ANG, AF, State and Federal Instructions. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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