

## STATE VACANCY ANNOUNCEMENT

### LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

**POSITION:** Heavy Equipment Operator #186715

**ANNOUNCEMENT NO.** 062-2018

**SALARY:** WS-210 / Minimum \$25,896 / Maximum \$46,446 annually

**LOCATION:** LA Military Department, LANG-GL, Gillis W. Long Center, Carville, Louisiana

**OPEN:** 12 April 2018

**CLOSE:** Open Until Filled

**NOTE:** Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Operator training and operator license are required; and license renewals on all equipment are maintained by the employee. Must be skilled in operating heavy equipment.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Serves as Heavy Equipment Operator under the supervision of the Superintendent (Grounds & Maintenance) to include: Perform and operate on street repairs and parking lot repairs using various materials and methods to make such repairs. Perform maintenance on all un-improved surfaces such as perimeter roads, golf cart trails and roads supporting training efforts on the facility. Ditching, grading, shaping and covering such roadways and various other projects on the facility. Trench and dig drainage ditches, placement of rip rap, grass seed, matting and various other methods of erosion control. Prepare bills of material for all projects worked on. Maintain clean work site and perform maintenance on tools and equipment as required. Operate and maintain a variety of heavy equipment. Perform PMCS duties as per equipment specification. Maintain required reports, labor time tickets, vehicle maintenance records and various other reports as required. Attend monthly safety meetings. Complies with OSHA and other safety requirements. Inspect work in progress and upon completion for compliance with standards. Functions as a member of the firefighting team as necessary. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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