

## STATE VACANCY ANNOUNCEMENT

### LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

**POSITION:** Technician (Utilities) -\*Part-Time #50379862      **ANNOUNCEMENT NO.** 102-2018

**SALARY:** WS-210 / Minimum \$12.45 / Maximum \$22.33 hourly

**LOCATION:** LA Military Department (LANG-GL), Gillis W. Long Center, Carville, Louisiana

**OPEN:** 13 June 2018

**CLOSE:** Open Until Filled

*\*Part Time Employment is employment of no more than 20 hours per week, paid hourly, accrue sick and annual leave at reduced rate, but receive no other benefits (i.e. insurance or retirement). No Overtime allowed.*

**NOTE:** Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must be able to work independently to meet established deadlines and objectives. Ability to work with general guidance to meet objectives. Must have a working knowledge of general operations procedures and maintenance safety directives.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. **POSITION DESCRIPTION:** Serves as Utilities Technician under the general supervision of the Utilities Supervisor; and is primarily responsible for the continuous operation, maintenance and repair of one BHP Fire Tube hot water boiler, one 250 BHP Fire Tube high pressure boiler, one 350 BHP Fire Tube high pressure boiler, and the accessory equipment used on the manufacture of the steam. Has shift responsibility in the absence of the Utility Superintendent. Responsible for providing low pressure steam heat to a substantial number of buildings and the operation, maintenance and repair of the equipment necessary to maintain a closed loop heating and cooling system at all times. During Nights, weekends holidays and as required by Supervisor, act as Operator in charge of a one million gallon per day water supply. In addition; operates, maintains and repairs water softeners to provide zero hardness water to boilers, laundry and kitchen. Responsible during nights, weekends, holidays and is required by Supervisor for the operation of the sewerage collection and treatment plant. Responsible for required tests to assure effluent quality in the above. Responsible to correct operation of the electrical control switchgear located in the Power Plant and at isolated locations on the station. Operates and maintains diesel powered emergency electrical equipment used in providing emergency power as demand requires. Operates and monitors refrigeration unit and heat exchange heating and cooling systems. Responsible for routine inspection and minor repairs of associated equipment and maintenance of proper PH and chlorine residual for Power Plant. Responsible for monitoring INET system for controlling temperatures to all buildings; monitors for alarm panels for all buildings and maintaining logs for all equipment in the Power House. Must maintain and wear all safety related equipment and/or report any violations or deficiencies. Must use energy conservation measures and ensure that these measures are taken daily before leaving the job site. Maintain accountability of all equipment and/or ensure data cards are up to date. Maintain and practice good environment protection measures. Must respond to tenant requests with professionalism and courtesy. Must inform the supervisor of all telephone and address changes. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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