



## DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA  
OFFICE OF THE ADJUTANT GENERAL  
JACKSON BARRACKS  
NEW ORLEANS, LOUISIANA 70117

# STATEWIDE TITLE-10 VACANCY ANNOUNCEMENT

NGLA-JPM-HA

18 April 2019

### MEMORANDUM FOR DISTRIBUTION

SUBJECT: Active Duty Tour Vacancy Announcement No. 56-19, Open to ALL LAARNG Officer, Warrant, and Enlisted Personnel.

OPENS: 18 APRIL 2019 CLOSSES: 07 MAY 2019

1. Applications are now being accepted for the following Title-10 tour. Request for information and/or assistance should be directed to the point of contact listed below.
2. Position Title: Traditional Commander's Activity (TCA) Coordinator, Port-au-Prince, Haiti.
3. Point of Contact: LTC Rob R. Billings, Deputy J7, Jackson Barracks, New Orleans, Louisiana. Commercial: (504) 278-8643.
4. Length of Tour: Approximately 12 months. Tour start date is approximately 15 October 2019 through 15 September 2020. Selectee will be required to conduct periodic training and travel in an ADOS status prior to the tour start date for necessary in-processing, training, and relief-in-place operations with the current TCA Coordinator in Haiti.
5. Type of Tour: USSOUTHCOM Title-10 TDY Tour for TCA Coordinator, Port au-Prince, Haiti. Incumbent is assigned as part of the U.S. Country Team in the designated country, under the general direction of the U.S. Chief of Mission; or other Office of Defense Cooperation (ODC) office location as required. This is an unaccompanied tour. Initial tour length is approximately 12 months Title-10 position, planned as PCS to Miami, FL and TDY to Port-au-Prince, Haiti. The tour can be extended an additional 12 months with TAG and USSOUTHCOM approval. Individuals will not be assessed into the ARNG Title-10 AGR program. Upon the completion of this tour, officer will be transitioned back to their previous duty status.
6. **Minimum** Grade: SFC/E7 **Maximum** Grade: O3/CPT
7. Area of Concentration/Functional Area: **OPEN to ALL MOSs/AOCs**
8. Prerequisites: Must be able to acquire a valid Official U.S. Passport (non-waivable)  
Must possess a Bachelor's degree; Master's degree preferred (waivable)  
Must have (8) years National Guard experience (waivable)



Must have completed highest required military school for duty and rank (waivable)

9. Position Description: TCA Coordinator – Serves as member of US Security Cooperation Office (USSCO), and liaison officer for the Southern Command, United States Embassy, and Louisiana National Guard with the *Haitian Government and Ministries, other Haitian government agencies, and non-governmental agencies.*

10. Additional Information: There are no language requirements for this tour. The individual(s) nominated by the Adjutant General of Louisiana will have their packets submitted to USSOUTHCOM, J8, for review and approval. Nominated individual(s) are required to provide additional documentation as required for processing orders by USSOUTHCOM. Nominated individual(s) will require a TAG release from their home state authorizing the officer to serve on an approximate 12-month Title-10 tour. Final selectee will be required to submit final orders request through system as directed and attend mandatory training after acceptance of position and before placement in country.

11. Training Reqs: Foreign Disclosure Brief – SC International Disclosure Office  
TCA Funding Criteria – SOUTHCOM J8 (TCA)  
ARTIMS – SOUTHCOM J79 (SPP)  
GTSCIMS – SOUTHCOM J73 (Engagement Integration Office)  
APACS - SOUTHCOM J3 (Force Mgt)  
Country Insight – SOUTHCOM J5  
CTIMS – SOUTHCOM J8-TCA  
SOUTHCOM SJS Action Officer Course – SC SJS

12. Direct combat probability code applies: No. Male or female may apply.

13. Applicants must submit memorandum expressing interest in the announced position. Memorandum will be on unit letterhead and **must contain the following information:**

- a. Soldiers full name, grade, social security number, and current duty assignment, branch and AOC/MOS.
- b. Current unit address and phone number.
- c. Current home address and phone number.

14. In addition to the above memorandum, interested personnel will include the following documents with their packet:

- a. DD Form 1058.
- b. Unit Commander's Memorandum (unit commander and HQ is aware of application for position).
- c. Certified copy of ORB/ERB
- d. Individual Medical Readiness (IMR) record printout & HIV within 2 years.
- e. DA Photo (within last 12 months).

NGLA-JPM-HA

SUBJECT: Active Duty Tour Vacancy Announcement No. 56-19, Open to ALL LAARNG Personnel.

- f. Security Clearance Verification JPAS Statement or Memorandum verified by Security Manager.
- g. DD Form 1172 (signed by certified official).
- h. DA 1059, proof of highest military education completed.(i.e. OBC, OAC/CCC, CAS3/CAX, CGSC/ILE, SSC)
- i. Civilian education (all transcripts, photo copies accepted).
- j. Copy of last two consecutive DA Form 705 (one within last 12 months).
  - 1. DA Form 5500.1-R, Body Fat Content Worksheet (if applicable)
  - 2. DA Form 3349, Physical Profile (if applicable)
- k. Copy of last three OER/NCOERs (Profiled) – Must include all profiled Command OER/NCOERs.
  - 1. NGB Form 23b (RPAM Statement) (within 6 months)

15. Application packets must be received must be received at: Gillis Long Center, ATTN: NGLA-JPM-HA, SSG LaQuanna Blanchard, 5445 Point Clair Rd, Carville, LA 70721 or scanned to [ng.la.laarng.mbx.agr-branch@mail.mil](mailto:ng.la.laarng.mbx.agr-branch@mail.mil) in a PDF file (the only accepted scan), NLT close of business (1600 hrs) on closing date. **Confirmation of receipt of application is the responsibility of the applicant.** POC is SSG LaQuanna Blanchard at 225-319-4996. Soldiers must not use government mail system or government funding for application delivery. Applications sent by these means will be returned without consideration for employment.

16. Please check us out on Social Media on Facebook and Instagram.

Facebook: <https://www.facebook.com/LANG-Human-Resources-Office>

Instagram: <https://www.instagram.com/langhumanresourcesoffice>

17. Applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's own expense.

//S//

TAYSHA D. GIBBS  
LTC, AG, LAARNG  
Human Resources Officer