ANNOUNCEMENT NUMBER: 026-19  OPEN DATE: 23 AUG 19  CLOSING DATE: 24 SEP 19

POSITION: JTAC INSTRUCTOR

UNIT / LOCATION:
122nd Air Support Operations SQ
Pineville, LA

This position is located at an ANG Aviation Wing, Air Support Operations Group (ASOG) Air Support Operations Squadron (ASOS) and Tactical Air Control Party (TACP). The purpose of this position is to design, deploy, install, operate, maintain, modify, and recover various types of communications transmission systems and their components. These systems transfer voice and data information within service component and to outside agencies and services. Incumbent is also responsible for maintaining currency requirements as a Joint Terminal Attack Controller (JTAC) Instructor or Evaluator. Joint Terminal Attack Controllers (JTAC) are the final authority in the sensor to shooter kill chain for U.S. and coalition airborne, ground and naval forces expending ground-to-ground and air-to-ground munitions in close proximity to friendly conventional and special forces. Mission Ready currency requirements for the purposes of training entail performing duty while exposed to a variety of climates and in austere conditions.

AFSC: 1C451 / 1C471

MINIMUM RANK / GRADE: SrA / E-4

MAXIMUM RANK / GRADE: MSgt / E-7

***LOUISIANA NATIONAL GUARD MEMBERS – Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG State Incentive Manager, at (504) 391-8336***

WHO MAY APPLY FOR THIS POSITION:
THIS ANNOUNCEMENT IS OPEN NATIONWIDE AND TO CURRENT ENLISTED MEMBERS IN THE LOUISIANA AIR NATIONAL GUARD. APPLICANTS MUST FURNISH THE REQUIRED DOCUMENTATION AS SPECIFIED IN THE ANNOUNCEMENT. IF THE REQUIRED DOCUMENTATION IS NOT PROVIDED, CONSIDERATION WILL NOT BE GIVEN IN THE QUALIFICATION PROCESS

SPECIAL NOTES:
WITH THE EXCEPTION OF A RESUME, LETTERS OF RECOMMENDATION, AND SNCOA ANY ADDITIONAL DOCUMENTS NOT REQUIRED BY THE VACANCY ANNOUNCEMENT (E.G., POSITION DESCRIPTION, PERFORMANCE EVALUATIONS, CERTIFICATES OF TRAINING, ETC.) WILL BE REMOVED FROM THE APPLICATION PACKAGE. APPLICANTS ARE HIGHLY ENCOURAGED TO SUBMIT ONLY THE DOCUMENTS LISTED ON THE ANNOUNCEMENT.
All Applicants must scan/submit via email the following documents in the order that they are listed:

- **Cover letter**, typically provides detailed information on why you are qualified for the job.

- **NGB Form 34-1**, dated 11 Nov 2013, Application for Active Guard/Reserve (AGR) Position. 
  (announcement number and position title must be annotated on the form)

- **Resume**, *(optional)* ensure to focus on official military training when the standards were exceeded and be ready to explain any particular item the board may question.

- **Full length military service dress photograph with white background** *(snapshots acceptable)*

- **Copy of State Driver’s License** *(photocopy of both sides)*

- **Current Report of Individual Personnel (RIP)**, RIP can be obtained from Virtual MPF (vMPF). Select ‘Record Review’, and then ‘Print/View All Pages’.

- **Enlisted Performance Report, EPR** *(current within 12 months)*

- **Letter of Recommendation**, required when EPR is not available from the military command.

- **Copy of current Report of Individual Fitness**, from the Air Force Fitness Management System (AFFMS) within the last 12 months. (Note: Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite score of 75 or higher for entry into the AGR program).

- **Copy of AF Form 422**, Physical Profile Serial Report *(current within 12 months)*, must include PULHES

- **Copy of all DD 214/NGB Form 22** *(This document is required for former active service member and prior service in the National Guard)*.

### Area of Consideration

- This position is **open NATIONWIDE and to current enlisted members in the Louisiana Air National Guard**. Individual selected will receive an Active Duty Title 32 Tour with the Louisiana Air National Guard. In order to be considered for this position applicants must meet minimum qualifications.

  - This position is subject to rotating shifts, night shifts, and weekends/holidays.
  - May be required to fly in military aircraft or commercial aircraft for TDY purposes.
  - Participation with unit of assignment during UTAs, annual training, deployments, special projects and exercises is required.

### Qualifications Requirements

- **Compatible AFSC: 1C4X1**
- **Minimum acceptable grade: E-4 promotable to E-5**
- **Maximum acceptable grade: E-7**
- Member must possess a **SECRET** security clearance.
- Member must have been previously assigned to an ASOS/TACP unit.
- Member must have minimum two years as JTAC Instructor.
Member must be willing to work long and irregular hours, be subject to intense public scrutiny, and become involved in civic and military activities that support the local community.

Member must meet physical qualifications IAW Chapter 7, ANGI 36-101, AFI 48-123.

Member must also meet the requirements of AFI 36-2903, AFI 36-2905, and other regulations as required.

No record of disciplinary action that resulted in an Article 15 or unfavorable Information File.

No history of emotional instability, personality disorder, or other unresolved mental health problems.

No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.

**Evaluation Process**

Applicants will be evaluated solely on the information provided in the application. Experience will be evaluated based on the relevance to the position for which application is made and whether it is full-time or part-time. In addition to experience, credit will also be given for military training and self-development, civilian and military awards and education.

**Duties and Responsibilities**

Incumbent plans and establishes tactical communications between all echelons of coalition land, sea and air forces to ensure joint air operations are conducted effectively and efficiently throughout the battlefield. Works with multi-service staffs to integrate and adapt existing systems and plans integration of future technologies to meet user requirements. Develops operating procedures to standardize use of voice and data communications equipment and designs training programs to implement those procedures. Develops and refines telecommunication policies, in coordination with outside agencies, which provide user guidelines. Ensures policies and procedures fall within established agency policies and recommends changes to policy when required. Adapts guidelines for local operating uses which create numbering systems and routing identifiers.

Provides technical assistance, guidance and training to users on all current and new equipment. Provides system design and equipment functionality defining user requirements to program managers and contractors (who manufacture tactical military ground-to-air or ground-to-ground telecommunications equipment). Incumbent defines basic and contingent needs as they pertain to the point-to-multi point transmission of targeting data and time critical information. Develops and reviews specifications of new equipment to ensure they meet user needs and complement mission requirements. Performs cost analysis of equipment acquisition to determine most effective option to meet needs. Incumbent develops, recommends for approval and implements unit Operating Instructions regarding telecommunications and operations training and standards of evaluation.

Instructs on all aspects of air support operations encompassing doctrine, theory, formal classroom, and field performance for joint terminal attack control tactics techniques and procedures. Plans and controls air strikes in close proximity to U.S. and coalition forces. Incumbent is capable of supporting all U.S. and coalition land forces and controlling all
allied aircraft delivering ordnance. Incumbent will also provide instruction on standard field practices such as ground and vehicle navigation, bivouac, site selections, terrain analysis, close quarter combat and reaction to direct enemy contact.

- Develops instruction and techniques on Close Air Support doctrine, Tactics, Techniques and Procedures to other services. Integrates a synergistic Close Air Support operation function within the land forces scheme of maneuver. Develops and recommends appropriate weapons delivery methods and munitions to the land forces commander. Ensures proper munitions effects and accurate delivery techniques for all aircraft controlled.

- Develops, implements and executes all training and evaluation programs by complying with Major Command (MAJCOM), Air National Guard (ANG) and Air Force Instructions to include unit commanders training objectives, combat readiness reports, Joint Terminal Attack Control evaluations and currency requirements on any multi-purpose/bombing range. All training will incorporate instructional systems design (ISD) processes.

- Analyzes and identifies trends of problems to recommend best corrective action to include procurement of new equipment or changes to staffing and standards. Analyzes costs of life cycle replacement and advises if new technology or equipment would better serve the needs of users.

- Manages telecommunication programs by forecasting unit and community equipment and technology requirements. Recommends changes to existing equipment authorizations to functional managers at National Guard Bureau (NGB) and active duty. Develops staffing levels for current operations and provides planning and execution input to meet deployed or local emergencies.

- Manages the radio and frequency spectrum for multiband and multiple nets analyzing assigned nets for effectiveness in the transmission of information. The incumbent will operate and configure the protocols and configurations of highly complex analog and digital communications-electronics equipment, to include Top Secret communications equipment providing voice, data and full motion video capabilities. Advises if new analog or digital nets are needed to meet user requirements. Technical knowledge of electronics, antenna theory and internet protocol configurations are required. Ensures assigned nets are in accordance with published policy and guidance and identifies to higher echelon if there is a violation or conflict with other agencies.

- Provides data transmission by operating communications transmission systems, sub-systems and components. Installs, configures and programs multiplex radios (Ultra High Frequency, Satellite Communication and High Performance Waveform) using military and commercial protocols. Upgrades software, modifies hardware and corrects equipment deficiencies on transmission sub-systems and components, and handheld navigation devices. Incumbent identifies and resolves complex telecommunication issues through test and analysis to diagnose the problems and identify corrective actions inherent with hardware and advanced software applications.

- Develops, establishes and maintains work center training programs. Plans and schedules tasks and training activities for drill status guard members. Oversees and conducts on-the-job training (OJT) for personnel. Creates and develops lesson plans.
Ensures availability of facilities and training aids. Monitors the training status of personnel and ensures that supplemental and/or remedial training is accomplished.

- Ensures mobilization readiness of section personnel and equipment. Assembles cables and connectors to interface with commercial and military transmission systems and sub-systems. Understands and implements proper security principles (Operations Security and Information Security) and reporting procedures for electronic counter measures in a tactical and non-tactical environment. Completes proper documentation and follows procedures for incident reporting. Performs administrative duties for technical orders (TO) and work-center files.

- Performs test and evaluation on equipment recommended by higher echelons or manufacturers. Analyzes equipment cost versus capability and makes acquisition recommendation to Weapons and Tactics Council. Using Issue, Discussion and Recommendation (IDR) methodology, incumbent will prepare and present recommended changes and future equipment modernizations especially on those areas defined as recommended corrective actions.

- Performs other duties as assigned.

**Submission of Application**

Application packets must be scanned to: ng.la.laarnq.mbx.agr-branch-air@mail.mil in one pdf file until 2359 hrs on the expiration date of this announcement. Confirmation of receipt of application is the responsibility of the applicant. POC is MSgt Cassie L. Ellis at (225) 319-4853, DSN 435-4853.