



DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117

AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 032-19

OPEN DATE: 31 OCT 19

CLOSING DATE: 21 NOV 19

POSITION:

SECURITY FORCES JOURNEYMAN

UNIT / LOCATION:

**159th Security Forces Squadron
New Orleans, LA**

This position is located in the Security Forces Squadron (SFS), Mission Support Group of an Air National Guard (ANG) Aviation Wing. The primary purpose is to facilitate and lead security forces programs at an Air National Guard Base, to include installation security, air base ground defense, conventional weapon systems security, law enforcement, training, resource protection, information security, personnel security, industrial security, wartime information security, and security classification management. Plans, organizes and directs activities and programs to support base activities such as; security, resource protection, law enforcement, and information security programs. Assigns and directs security police personnel in emergency operations, including security, law enforcement, and air base defense; crash and disaster control activities; and civil or internal disorders. Advises and coordinates with Active Duty, AFRES, DOD counterparts and ANG unit commanders on security, air base defense, law enforcement, and information security matters. Analyzes security and law enforcement reports and statistics. Monitors Air Force and ANG training standards.

AFSC:

3P051

MINIMUM RANK / GRADE:

SrA / E-4

MAXIMUM RANK / GRADE:

SSgt / E-5

*****LOUISIANA NATIONAL GUARD MEMBERS** – Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG State Incentive Manager, at (504) 391-8336***

WHO MAY APPLY FOR THIS POSITION:

THIS ANNOUNCEMENT IS OPEN TO CURRENT ENLISTED MEMBERS IN THE LOUISIANA AIR NATIONAL GUARD. APPLICANTS MUST FURNISH THE REQUIRED DOCUMENTATION AS SPECIFIED IN THE ANNOUNCEMENT. IF THE REQUIRED DOCUMENTATION IS NOT PROVIDED, CONSIDERATION WILL NOT BE GIVEN IN THE QUALIFICATION PROCESS

SPECIAL NOTES:

WITH THE EXCEPTION OF A RESUME, LETTERS OF RECOMMENDATION, AND SNCOA ANY ADDITIONAL DOCUMENTS NOT REQUIRED BY THE VACANCY ANNOUNCEMENT (E.G., POSITION DESCRIPTION, PERFORMANCE EVALUATIONS, CERTIFICATES OF TRAINING, ETC.) WILL BE REMOVED FROM THE APPLICATION PACKAGE. APPLICANTS ARE HIGHLY ENCOURAGED TO SUBMIT ONLY THE DOCUMENTS LISTED ON THE ANNOUNCEMENT.



All Applicants must scan / submit via email the following documents in the order that they are listed:

- ☐ **Cover letter**, typically provides detailed information on why you are qualified for the job.
- ☐ **NGB Form 34-1**, dated 11 Nov 2013, Application for Active Guard/Reserve (AGR) Position.
(announcement number and position title must be annotated on the form)
- ☐ **Resume**, *(optional)* ensure to focus on official military training when the standards were exceeded and be ready to explain any particular item the board may question.
- ☐ **Full length military service dress photograph with white background** *(snapshots acceptable)*
- ☐ **Copy of State Driver's License** *(photocopy of both sides)*
- ☐ **Current Report of Individual Personnel (RIP)**, RIP can be obtained from Virtual MPF (vMPF). Select 'Record Review', and then 'Print/View All Pages'.
- ☐ **Enlisted Performance Report, EPR** *(current within 12 months)*
- ☐ **Letter of Recommendation**, required when EPR is not available from the military command.
- ☐ **Copy of current Report of Individual Fitness**, from the Air Force Fitness Management System (AFFMS) within the last 12 months. (Note: Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite score of 75 or higher for entry into the AGR program).
- ☐ **Copy of AF Form 422**, Physical Profile Serial Report *(current within 12 months)*, must include PULHES
- ☐ **Copy of all DD 214/NGB Form 22** *(This document is required for former active service member and prior service in the National Guard).*

Area of Consideration

- This position is **open to current enlisted members in the Louisiana Air National Guard**. Individual selected will receive an Active Duty Title 32 Tour with the Louisiana Air National Guard. In order to be considered for this position applicants must meet minimum qualifications.
- **This position is temporary indefinite until such time as the departing individual is either restored or the restoration period expires.**
- This position is subject to rotating shifts, night shifts, and weekends/holidays.
- May be required to fly in military aircraft or commercial aircraft for TDY purposes.
- Participation with unit of assignment during UTAs, annual training, deployments, special projects and exercises is required.

Qualifications Requirements

- **Compatible AFSC: 3P0X1**
- **Minimum acceptable grade: E-4**
- **Maximum acceptable grade: E-5**
- Member must possess a **SECRET** security clearance.



- Member must be willing to work long and irregular hours, be subject to intense public scrutiny, and become involved in civic and military activities that support the local community.
- Member must meet physical qualifications IAW Chapter 7, ANGI 36-101, AFI 48-123.
- Member must also meet the requirements of AFI 36-2903, AFI 36-2905, and other regulations as required.
- No record of disciplinary action that resulted in an Article 15 or unfavorable Information File.
- No history of emotional instability, personality disorder, or other unresolved mental health problems.
- No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.

Evaluation Process

Applicants will be evaluated solely on the information provided in the application. Experience will be evaluated based on the relevance to the position for which application is made and whether it is full-time or part-time. In addition to experience, credit will also be given for military training and self-development, civilian and military awards and education.

Duties and Responsibilities

- Performs and enforces the full range of security forces duties within the military installation. Apprehends and detains violators of laws, rules, and regulations and turns them over to the Federal or civil police or other law enforcement officers for arrest and/or posting of collateral. Serves at fixed posts or patrols the installation on foot or in vehicles; responds to alarms, irregularities, and unusual or suspicious circumstances. Responds to calls for emergency assistance to include active shooter, suspicious persons, catastrophic events, scenes of crimes/natural disasters and enemy attacks, and makes apprehensions. Incumbent is required to perform specialized techniques, methods, and procedures to execute search and apprehension; counter terrorist operations; or counter violence posing a threat to public safety. As directed, acts as the on-scene commander for significant and catastrophic events. Performs traffic duty to include directing traffic and escorting dignitaries. Incumbent enforces pertinent administrative rules and regulations governing traffic control, parking, building, or other facility access, and breaches in physical security controls (locks, fences, gates, or other barriers). When enforcing rules and regulations established to accomplish the protective missions, security forces personnel control the movement of persons and protect lives and personal property in and around the identified Federal property. The incumbent carries out related duties such as, escorting persons and valuables; driving emergency vehicles; detecting and reporting potential fire and accident hazards; making preliminary checks of violations; and, preparing reports of incidents or security conditions.
- Serves as a Security Forces Dispatcher for the installation. Dispatches personnel and equipment to meet emergency situations. Monitors the locations of all posts, alarm systems, closed circuit television systems and telephone/radio networks. As required, coordinates with civilian police, fire, rescue and emergency units for assistance. Uses computerized information systems to direct patrols, record daily blotter information, and retrieve information through the FBI's National Crime Information Center System. Uses



knowledge of the Security Forces Management Information Systems (SFMIS) to retrieve information and complete reports on the systems. Receives, records, and secures confiscated items and evidence. Assures witness statements are properly secured. Keeps reports and complaint records. Prepares shift activity reports. Interviews witnesses and suspects to obtain and verify information. Advises suspects of their rights. Receives and records radio, telephone, and personal messages and instructions involving emergencies, complaints, violations, accidents, and requests for information and assistance. Transmits messages and instructions to officers on patrol and dispatch officers to investigate complaints and assist in emergencies. Interprets directives and instructions and answers general inquiries. Maintains records and prepares reports covering activities and events occurring over the course of a shift.

- Performs the full range of Base Entry Controller and commercial vehicle inspection duties. Ensures individuals requesting access to the installation have the proper identification credentials before entering. Conducts random vehicle searches at the privately owned vehicle (POV) gates and conducts thorough searches of all vehicles at commercial gate. Performs random antiterrorism measures in accordance with applicable instructions. Performs over-watch duties as required by force protection conditions. Responsible for Issuing base entry passes (individual and vehicle), and conducts background checks on contractors. Operates vehicle arresting barriers as necessary.
- Performs the full range of duties for defending protection level resources (Patrol, Security Response Team (I-SRT & E-SRT). Defends installation personnel, equipment, and resources from hostile ground attack. Participates in tactical defense postures as a member of a quick reaction force to deny infiltration or attack. Verifies credentials to ensure only authorized personnel, vehicles, and equipment items are permitted in these areas and validates each person's need to access the area. Ensures visitors are informed of applicable security requirements. Operates, monitors, and assesses sensor systems for the area. Responds to all area alarms and makes required notifications. Assesses the origin and cause of intrusion detection system (IDS) alarms in the area and makes required notifications. Implements compensatory measures if all, or part of, the IDS is inoperable and completes documentation required in accordance with IDS operational and maintenance procedures. Detects and eliminates threats to the restricted area; and, detains and apprehends violators. Informs supervisor and central security control/law enforcement desk of any changes or reductions in security safeguards capabilities and physical security aids such as, lights, signs, fencing, barriers, sensors, alarms, and locks. Performs ground defense functions during base contingency operations and exercises. Operates specialized weapons and special purpose equipment such as, night observation devices and portable intrusion detection equipment. Participates in training, exercises, and evaluations to increase proficiency and update skills.
- Performs other duties as assigned.



Submission of Application

Application packets must be scanned to: ng.la.laarng.mbx.agr-branch-air@mail.mil in one pdf file until 2359 hrs on the expiration date of this announcement. Confirmation of receipt of application is the responsibility of the applicant. POC is MSgt Cassie L. Ellis at (225) 319-4853, DSN 435-4853.

