



# DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA  
OFFICE OF THE ADJUTANT GENERAL  
JACKSON BARRACKS  
NEW ORLEANS, LOUISIANA 70117

## AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 013-20

OPEN DATE: 31 JAN 20

CLOSING DATE: 21 FEB 20

**POSITION:**

**AIRCRAFT FUEL SYSTEMS**

**UNIT/LOCATION:**

**159<sup>th</sup> Maintenance Squadron  
New Orleans, LA**

*The primary purpose of the position is to remove, repair, inspect, install, and modify aircraft fuel systems including integral fuel tanks, bladder cells, and external tanks. Maintains associated hardware and equipment.*

**AFSC:**

**2A674**

**MINIMUM RANK / GRADE:**

**A1C / E-3**

**MAXIMUM RANK / GRADE:**

**MSgt / E-7**

\*\*\*LOUISIANA NATIONAL GUARD MEMBERS – Acceptance of this position may result in the loss of contracted incentive(s). For further details, contact the LANG State Incentive Manager, at (504) 391-8336\*\*\*

**WHO MAY APPLY FOR THIS POSITION:**

THIS ANNOUNCEMENT IS OPEN TO CURRENT ENLISTED MEMBERS IN THE LOUISIANA AIR NATIONAL GUARD. APPLICANTS MUST FURNISH THE REQUIRED DOCUMENTATION AS SPECIFIED IN THE ANNOUNCEMENT. IF THE REQUIRED DOCUMENTATION IS NOT PROVIDED, CONSIDERATION WILL NOT BE GIVEN IN THE QUALIFICATION PROCESS

**SPECIAL NOTES:**

WITH THE EXCEPTION OF A RESUME, LETTERS OF RECOMMENDATION, AND SNCOA ANY ADDITIONAL DOCUMENTS NOT REQUIRED BY THE VACANCY ANNOUNCEMENT (E.G., POSITION DESCRIPTION, PERFORMANCE EVALUATIONS, CERTIFICATES OF TRAINING, ETC.) WILL BE REMOVED FROM THE APPLICATION PACKAGE. APPLICANTS ARE HIGHLY ENCOURAGED TO SUBMIT ONLY THE DOCUMENTS LISTED ON THE ANNOUNCEMENT.



---

**All Applicants MUST submit the following documents as one PDF via email in the order listed below:**

---

- ❑ **Cover letter**, typically provides detailed information on why you are qualified for the job.
- ❑ **NGB Form 34-1**, dated 11 Nov 2013, Application for Active Guard/Reserve (AGR) Position.  
*(announcement number and position title must be annotated on the form)*
- ❑ **Resume**, *(optional)* ensure to focus on official military training when the standards were exceeded and be ready to explain any particular item the board may question.
- ❑ **Full length military service dress photograph with white background** *(snapshots acceptable)*
- ❑ **Copy of State Driver's License** *(photocopy of both sides)*
- ❑ **Current (within 30 days) Report of Individual Personnel (RIP)**, RIP can be obtained from Virtual MPF (vMPF). Select 'Record Review', and then 'Print/View All Pages'.
- ❑ **Enlisted Performance Report, EPR** *(current within 12 months)*
- ❑ **Letter of Recommendation**, required when EPR is not available from the military command.
- ❑ **Copy of current Report of Individual Fitness**, from the Air Force Fitness Management System (AFFMS) within the last 12 months. (Note: Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite score of 75 or higher for entry into the AGR program).
- ❑ **Copy of AF Form 422**, Physical Profile Serial Report *(current within 12 months)*, must include PULHES
- ❑ **Copy of all DD 214/NGB Form 22** *(This document is required for former active service member and prior service in the National Guard).*

---

**Area of Consideration**

---

- This position is **open to current enlisted members in the Louisiana Air National Guard**. Individual selected will receive an Active Duty Title 32 Tour with the Louisiana Air National Guard. In order to be considered for this position applicants must meet minimum qualifications.
- This position is subject to rotating shifts, night shifts, and weekends/holidays.
- May be required to fly in military aircraft or commercial aircraft for TDY purposes.
- Participation with unit of assignment during UTAs, annual training, deployments, special projects and exercises is required.

---

**Qualifications Requirements**

---

- **Compatible AFSC: only 2A6X4**
- **Minimum acceptable grade: E-3**
- **Maximum acceptable grade: E-7**
- Member must possess a **SECRET** security clearance.
- **Not to be filled until 1 April 2020.**



- Member must be willing to work long and irregular hours, be subject to intense public scrutiny, and become involved in civic and military activities that support the local community.
- Member must meet physical qualifications IAW Chapter 7, ANGI 36-101, AFI 48-123.
- Member must also meet the requirements of AFI 36-2903, AFI 36-2905, and other regulations as required.
- No record of disciplinary action that resulted in an Article 15 or unfavorable Information File.
- No history of emotional instability, personality disorder, or other unresolved mental health problems.
- No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.

---

#### **Evaluation Process**

---

Applicants will be evaluated solely on the information provided in the application. Experience will be evaluated based on the relevance to the position for which application is made and whether it is full-time or part-time. In addition to experience, credit will also be given for military training and self-development, civilian and military awards and education.

---

#### **Duties and Responsibilities**

---

- Advises on aircraft fuel systems removal, repair, and installation maintenance procedures and policies. Diagnoses fuel system and component malfunctions. Recommends corrective actions and resolves problems using technical publications and analytic techniques.
- Performs maintenance on aircraft fuel tanks and cells. Removes access panels, and depuddles, purges, repairs, and tests fuel tanks and cells. Performs entry and maintenance in confined spaces. Removes, repairs, and replaces malfunctioning components. Prepares aircraft surfaces, and applies sealants, adhesives, and associated chemicals.
- Supervises, inspects, and evaluates aircraft fuel systems maintenance activities. Cleans fuel cells and tanks, and inspects for foreign objects, corrosion, cell deterioration, and fungus. Stores, handles, uses, and disposes of hazardous material and waste. Initiates deficiency reports, maintenance analysis documents, technical data changes, and equipment records. Records information on data collection forms and automated systems.
- Performs other duties as assigned.



---

## Submission of Application

---

**APPLICATION MUST BE EMAILED TO:** [ng.la.laarng.mbx.agr-branch-air@mail.mil](mailto:ng.la.laarng.mbx.agr-branch-air@mail.mil)

**\*Use Subject Line:** Last Name, Announcement Number, Position Title (Ex. Jones, 001-19, Personnel Craftsman)

**\*All application documents must be consolidated into a single PDF file (portfolio files are not accepted).**

All applications must be received by the Human Resources Office no later than 2359 hrs on the expiration date of this announcement. Confirmation of receipt of application is the responsibility of the applicant. POC is MSgt Cassie L. Ellis at (225) 319-4853, DSN 435-4853.

