

STATE VACANCY ANNOUNCEMENT

***AMENDED**

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**LOUISIANA MILITARY DEPARTMENT
LOUISIANA NATIONAL GUARD**

POSITION: Technician (Utilities) #184475

ANNOUNCEMENT NO. 245-2019

SALARY: WS-211 / Minimum \$27,706 / Maximum \$49,691 annually

LOCATION: LA Military Department, LANG-GL, Gillis W. Long Center, Carville, Louisiana

OPEN: 3 December 2019

CLOSE: Open Until Filled

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must be able to work independently to meet established deadlines and objectives. Ability to work with general guidance to meet objectives. Must have a working knowledge of general operations procedures and maintenance safety directives.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

***4. POSITION DESCRIPTION:** Serves as Utilities Technician under the general supervision of the Utilities Supervisor; and is primarily responsible for the continuous operation, minor maintenance, and repairs of various hot water boilers. Has shift responsibility in the absence of the Utility Supervisor. Responsible for providing low pressure hot water to a substantial number of buildings and the operation, maintenance and repair of the equipment necessary to maintain a closed loop heating and cooling system at all times. During Nights, weekends holidays and as required by Supervisor, act as Operator in charge of a 75,000 gallon per day water supply. Responsible during nights, weekends, holidays and as required by the Supervisor for the operation of the sewerage collection and treatment plant. Responsible for required tests to assure effluent quality in the above. Responsible for correct operation of the electrical control switch gear located in the Power Plant and at isolated locations on the station. Operates and maintains diesel powered emergency generators used in providing emergency power as demand requires. Operates and monitors refrigeration units and hot water boilers for heating and cooling systems. Responsible for operating and maintaining HVAC systems on the facility such as air handlers, dampeners, actuator valves etc. Responsible for routine inspection and minor repairs of associated equipment. Responsible for monitoring energy management system for controlling temperatures to all buildings; monitors alarm panels for all buildings and maintaining logs for all equipment in the Power House. Perform routine testing, chemical treatment, and maintenance for 80,000 gallon facility swimming pool. Must maintain and wear all safety related equipment and/or report any violations or deficiencies. Maintain accountability of all equipment and/or ensure data cards are up to date. Maintain and practice good environment protection measures. Must respond to tenant requests with professionalism and courtesy. Must inform the supervisor of all telephone and address changes. Performs other duties as assigned.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

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