



DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117

TITLE-32 ADOS VACANCY ANNOUNCEMENT

NGLA-RIO

24 January 2020

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Full-time National Guard Duty for Operational Support, Open to ALL LANG Enlisted Personnel

OPENS: 24 January 2020

CLOSES: UNTIL FILLED

1. Applications are now being accepted for the following Title-32 tour. Requests for information and/or assistance should be directed to the point of contact listed below.
2. Position Title: Yellow Ribbon NCOIC
Yellow Ribbon Coordinators
Alcohol Substance Abuse Program Coordinators
3. Position Locations: Yellow Ribbon, Camp Beauregard, Building 496, Pineville, LA
ASAP, Jackson Barracks, Building 2023, New Orleans, LA
4. Point of Contact: CW2 Benjamin Myers, Reintegration Branch Chief, Camp Beauregard, Pineville, LA / Commercial: (318) 210-3390.
5. Type of Tour: FTNGD-OS Title 32
6. Length of Tour: Thru 30 September 2020. This tour will be 6 months FTNGD-OS orders at a time with no break in continuation of orders, however, tour could be extended or may be terminated at any time.
7. Minimum/Maximum Grade: **E4 – E7**
Camp Beauregard: E7 (1ec), E6 (1ec), E5 (2ec) & E4 (2ec)
Jackson Barracks: E5 (1ec)
8. Area of Concentration/Functional Area: **MOS Immaterial / 42A preferred**

Requirements / Qualifications

- Must possess excellent communication skills, both orally and written
- Must have the ability to use all Microsoft applications to include Word, Power Point and Excel
- Must be skilled in gathering and recording information from a variety of sources



- Must have a working knowledge of principles of organization, management, and administration

9. Position Duties/Responsibilities: **Camp Beauregard:** Plan, coordinate, execute and manage events in accordance with NGB policy and guidelines associated with the DoD Yellow Ribbon Reintegration Program for service members and their families. May require coordination of lodging, meals, creating agendas/brochures, EventPlus program access, conference calls and the liaison between other RIO programs and onsite vendors, Travel may be required. **Jackson Barracks:** Assist with the Alcohol Substance Abuse Program in processing ASAP packets.

10. Must have a valid security clearance.

11. Permanent Change of Station (PCS) is not authorized. This is a temporary tour; per diem and travel to and from HOR to Duty Station is not authorized.

12. Direct combat probability code applies: No. Male or female may apply.

13. Applicants must submit all documents in accordance with NGLA-J1, FTNGD-OS checklist, revision dated 13 August 2019.

14. Application packets must be e-mailed to benjamin.r.myers11.mil@mail.mil. Subject line should read: Attention CW2 Myers, "OCO ADMIN, last name, first name."

15. Applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's own expense.

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TAYSHA P. GIBBS
LTC, AG, LAARNG
Human Resources Officer