

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Mechanic #50341519

ANNOUNCEMENT NO. 057-2020

SALARY: WS-212 / Minimum \$29,640 / Maximum \$53,165 annually

LOCATION: LA Military Department, LANG-CB, Camp Beauregard, Pineville, Louisiana

OPEN: 27 March 2020

CLOSE: Open Until Filled

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Possess a minimum of three years of mechanic experience. Possess an understanding of differing equipment used on Camp Beauregard. Possess an understanding of fleet management procedures. Must be able to operate computer with MS Windows and Microsoft Office Software, copy machine and other electronic mediums. Must be able to work with minimal guidance, instruction or supervision. Must be accessible after normal duty hours, weekends and holidays as required. Required to lift more than 50 lbs. without difficulty. Grasp organizational policies, standard operating procedures and facility layout. Required to not have any medical conditions that would jeopardize life or property during operation of any piece of equipment.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. **POSITION DESCRIPTION:** Execute repairs to grounds maintenance equipment used for work orders and projects on Camp Beauregard cantonment. Operate bulldozer, front end loader and grader to relocate for purposes of preventative maintenance and troubleshooting. Operate mini and mid-size excavator/ track hoe for purposes of preventative maintenance and troubleshooting. Operate skid steer with various attachments to include but not limited to stump grinder, trencher and auger. Operations required or preventative maintenance and troubleshooting. Operate tractor with various attachments to include but not limited to bush hog, finish mower attachment and stump grinder. Operations required for preventative maintenance and troubleshooting. Operate ¾ and 1 Ton vehicle with multiple trailer configurations to include, but not limited to goose neck, 5th wheel and bumper pulled trailers. Perform repair, maintenance and inspection related activities on vehicles and heavy construction equipment. Responsible for repair and maintenance of equipment powered by small internal combustion engines such as, lawnmowers, string trimmers, outboard motors, etc. Tasks may include spark plug replacement, carburetor cleaning, starter repair and filter replacement. Remove and clean fuel tanks. Check lighting and wiring mechanisms to ensure proper functioning of headlights, spotlights, tail lights and parking lights. Locate causes of malfunction through inspection of major component parts such as gears, rings, pistons, rods, gaskets, crank shafts, valves, seals, etc. Order and install replacement parts. Control, secure, inventory and dispatch tools, materials and equipment. Maintain equipment maintenance prevention and routine maintenance logs. Attend schools, classes, seminars and meeting as required. Serve as the Assistant Environmental Compliance Officer for the Facility Engineers and execute facility compliance tasks. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Ms. Wenda Woolf
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