

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Supervisor (Roofer/Masonry) - *Temporary

ANNOUNCEMENT NO. 117-2020

SALARY: MW-212 / Minimum \$29,640 / Maximum 53,165 annually

LOCATION: LA Military Department, LANG-JB, Jackson Barracks, New Orleans, Louisiana

OPEN: 22 July 2020

CLOSE: 5 August 2020

**Temporary Appointment: Earns Leave. Eligible for Benefits. No LASERS. Expires upon return of mobilized employee.*

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must have expert knowledge of roof design and functionality. Must have extensive masonry/roofing knowledge. Must be able to fabricate sheet metal for use on post repairs, roofing and other specialties. Must know how to properly mix concrete and mortar, as well as the proper use of both. Must be able to lift 50 lbs. regularly. Must have operational proficiency of power and hand tools, metal bending and cutting machines. Must be able to calculate sizes of geometric shapes and apply the measurements to fabricate detailed flashings and other products. Must be able to communicate verbally and in writing with Supervisors and Contractors to accomplish the mission. Must attend all safety meetings and classes associated with LMD.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. **POSITION DESCRIPTION:** Make repairs to the facilities and quality check all contract work performed by outside companies, ensuring it is within standards and properly installed. Responsible for the roofing and Mason Laborer. Duties include evaluating damages to facilities, including roof leaks, damaged roof materials, masonry and any exterior surfaces that allow water penetration into post facilities. Work alongside Assistant Post Engineer and Post Engineer to come up with the most cost effective and long term solution to make repairs. Responsible for meeting with facility planning personnel, insurance adjusters and contractors when major renovations, project or repairs are needed. Must work with other specialties to accomplish assigned tasks. The hazard with this position includes climbing and working on sloped roofs, excessive heights, sharp edges of sheet metal, high heat levels, operating around heavy equipment and falling hazards. Perform other duties as assigned.

5. **APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Mrs. Dawn Riess
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