



DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117

TITLE-32 ADOS VACANCY ANNOUNCEMENT

NGLA-JPM-HA

22 July 2020

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Full-time National Guard Duty for Operational Support, Open to ALL
LAARNG Officer Personnel

OPENS: 22 July 2020

CLOSES: UNTIL FILLED

1. Applications are now being accepted for the following Title-32 tour. Requests for information and/or assistance should be directed to the point of contact listed below.
2. Position Title: Joint Planner
3. Position Location: Jackson Barracks, New Orleans, Louisiana
4. Point of Contact: MAJ Kevin Middleton, Chief of Plans, J7, Jackson Barracks, New Orleans, LA / Commercial: (504) 278-8461.
5. Type of Tour: FTNGD-OS Title 32
6. Length of Tour: Thru 30 September 2020. This tour will be continuous FTNGD-OS orders with no break in orders, however, tour may be terminated at any time. Upon completion of tour, further opportunity is projected through FY21, contingent upon availability of funding.
7. Minimum/Maximum Grade: **O1 – O3**
8. Area of Concentration/Functional Area: **MOS Immaterial**

Requirements / Qualifications

- Must possess excellent communication skills, both oral and written
- Must have the ability to use all Microsoft applications to include Teams, Word, Power Point and Excel
- Must be skilled in researching, analyzing and comprehending information from a variety of sources.
- Must have a working knowledge of the Military Decision Making Process



9. Position Duties/Responsibilities: The Joint Planner, as a member of the Joint Staff, is a coordinator, planner, and facilitator. The Joint Planner conducts mission analysis of written or verbal guidance, facilitates coordination and planning meetings, develops courses of action, and develops integrated operations plans and orders to accomplish objectives and goals. Responsibilities will include analysis of Joint Publications, development, drafting and reviewing steady-state and all-hazards plans and orders. Planner will support conferences and workshops hosted by J3/7 and participate in regional and national level events. Training and travel may be required.
10. Must have a valid security clearance.
11. Permanent Change of Station (PCS) is not authorized. This is a temporary tour; per diem and travel to and from HOR to Duty Station is not authorized.
12. Direct combat probability code applies: No. Male or female may apply.
13. Applicants must submit all documents in accordance with LANG-J1, FTNGD-OS checklist, revision dated 6 May 2020.
14. Application packets must be e-mailed to ng.la.laarng.list.joc-j7@mail.mil. Subject line should read: Attention MAJ Kevin Middleton, "Joint Planner, last name, first name."
15. Applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's own expense.

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TAYSHA P. GIBBS
LTC, AG, LAARNG
Human Resources Officer