

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Carpenter (Facility Maintenance) -*Temporary #50607998 **ANNOUNCEMENT NO.** 228-2021

SALARY: MW-211 / Minimum \$27,706 / Maximum \$49,691 annually

LOCATION: LA Military Department, LANG-CM, Camp Minden, Minden, Louisiana

OPEN: 3 September 2021

CLOSE: Open Until Filled

****Temporary Appointment:** Expires 12 months from start date. Earns Leave. Eligible for Benefits. No LASERS.*

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Must be proficient in the use of the following equipment and tools: forklift, scissor lift, boom lift, generators, table saw, circular saw, miter saw, air compressors, framing guns, tape measure, level, framing square. Ability to perform both rough and finish carpentry. Ability to perform various types of construction repairs; Construction of building foundations, placement of forms, trusses and structural assemblies. Must be able to operate truck, trailer, fork lift, small excavator, skid steer and various other construction equipment. Determine scopes of work, material list, labor and equipment from verbal orders or work orders. Must be able to read and understand blueprints and shop drawings. Comfortable with operations while on ladders, scaffolding, roofs and other elevated surfaces. Accessible after normal duty hours, weekends and holidays as required

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. POSITION DESCRIPTION: Construct and make repairs to buildings, grounds and infrastructure. Perform trim carpentry work; molding and trim, door and window casings, baseboards and other types of ornamental work. Assist with masonry, plumbing, painting, mechanical and electrical work orders and projects. Develop bills of materials. Acquire material quotes. Perform preventive maintenance checks and services on tools and equipment. Supervise inmate work crew. Maintain accountability for hand receipted tools and equipment. Maintain shop and work area to a state of readiness; cleanliness and safety. Attend scheduled safety meetings, classes and schools assigned by supervisor. Adhere to any and all applicable standard operating procedures and policies; such as safety, security, environmental, personal protective equipment, confined space, etc. Perform other duties as assigned.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Mrs. Kandice Miller

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