

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Registered Nurse #190412

ANNOUNCEMENT NO. 067-2022

SALARY: MM-517 / Minimum \$46,446 / Maximum \$87,651 annually

LOCATION: LA Military Dept., Youth Challenge Program (YCP-GL), Gillis W. Long Center, Carville, La.

OPEN: 16 March 2022

CLOSE: Open Until Filled

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Registered Nurse licensed in the State of Louisiana. Able to work well with at-risk adolescents. Must be able to work variable hours, including nights, weekends, holidays and during emergency or disaster situations. Must be able to work "on call." Ability to work and communicate effectively with peers, superiors and subordinates

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training, periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. POSITION DESCRIPTION: Maintains a current Medical status brief for the Executive Level at all times for cadets and staff. Maintains and updates the Standard Operating Procedures for Medical Dispensary. Responsible for First Responder medical evaluation, treatment, recommendations of YCP-GL employees. Responsible for maintaining a full Medical staff and the Supervision of three Licensed Practical Nurse (LPN) and one Administrative Assistant. Coordinates and submits position vacancy announcements with LMD-HR. Conducts interviews and recommends applicants for hire. Plans, directs and coordinates the Medical Staff's participation of all tasks. Coordinate Smile of La. Dental Visits for cadets who qualify while coordinating with cadet's parents/guardians for the dental treatment. Establishes and maintains prescriptions of Control 2, all prescription and over the counter meds for program cadets. Coordinates with Medical Director and two pharmacies to ensure timely refills. Maintain and update record keeping of all medicines. Draw, prepare and label blood samples for delivery to Lab for tests ordered by Medical Director. Secure results for same. Plans, directs and coordinates Hygiene, Nutrition and Sex Education in classrooms during cycle to meet Core Component Standards. Counsel with cadre providing health teaching about medications with emphasis on the importance or understanding effects on their health. Triage cadets using standing orders of Medical Director for treatment of cadets. Refer cadets to Medical Director, assist Medical Director with in house visits or accompany cadets to Medical Director's office as indicated. Accompany cadets to ER and outside visits as indicated by their condition. Establish and maintain communication with parents/guardians on medical issues, prescription renewal. All outside visits using telephone documents. Coordinates and administers TB Skin Tests, Meningitis, Tdap and influenza Vaccines to cadets as needed. Prepares and presides over collection of Urine Drug Tests for all cadets. Packs each individual test for shipment. Reports results directly to Program Director in timely manner. Establish and maintain communication with Cadre, Shift Supervisor, Assistant Commandants, Commandant, Counselors, Teachers, Lead Instructor, DFAC and Supply to expedite cadet movement on a daily basis. Coordinate and maintain inventory and ordering supplies and equipment for Dispensary. Perform other duties as assigned.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

Mrs. Charlie Gandy
LMD-HR (Gillis W. Long Center), 5445 Point Clair Road, Carville, La.
E-mail: charlie.a.gandy.nfg@army.mil
Office: (225) 319-4950