DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117

Announcement Number: 041-22

POSITION TITLE: Cyber Defense Operations Superintendent
AFSC 1D791
OPEN DATE: 29 June 2022
CLOSE DATE: 19 July 2022

UNIT OF ACTIVITY/DUTY LOCATION: 236th Combat Communications Squadron, Hammond, Louisiana
GRADE REQUIREMENT: Min: E-7P Max: E-8

SELECTING SUPERVISOR: CMSgt Jonathan Picou
Position Number 1030288

* Contingent on Controlled Grade Availability

AREAS OF CONSIDERATION
On-board LA ANG AGR (Must hold 1D77X/X AFSC)

MAJOR DUTIES
Please refer to attached pages for more info on the major duties and initial qualifications for this position for this AFSC or go to: https://www.my.af.mil to review the AFEDC

INITIAL ELIGIBILITY CRITERIA
*In addition to criteria listed on attached pages*
- Knowledge is mandatory of: techniques and procedures of systems analysis and design; project management, communications-computer processing; system operation and maintenance; system and equipment capability, capacity, and logic; personnel and equipment performance measurement; awards programs and manpower and organization; security, administrative contract, training, resource, records, publications, deployment, logistics, and base/unit functional management.
- Completion of current Tier 3 (T3) background investigation according to AFMAN 16-1405, Personnel Security Program
- Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.
- Specialty requires routine access to Tier 3 (T3) information, systems or similar classified environments.

PREFERRED QUALIFICATIONS
In accordance with HRO and ANGI 36-101, the following documents have been requested by the Selection Official. Applications received that do not contain these requested items will not be screened-out by HRO; but it may adversely affect the selection.

1. Cover Letter
2. Resume
3. Last three (3) EPRs / OPRs
4. Letter(s) of Recommendation
5. Copy of State Driver’s License (photocopy of both sides)
ACTIVE GUARD AND RESERVE REQUIREMENTS

Initial tours for the LA ANG may not exceed 5 years. AGR tours may not extend beyond an Enlisted member’s ETS or an Officer’s MSD. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall “Pass” rating is required. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate such in writing; a voluntary demotion letter must be included with the application in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without Administrative Demotion statement. If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the applicant. Any further questions regarding the AGR program may be answered in ANGI 36-101.

SPECIAL ANNOUNCEMENT CRITERIA

- Upon selection additional medical verification will be required prior to start of AGR tour
- Any Individual(s) selected for this position must meet EFMP requirements for the duty location at time of assignment.
- Members that do not meet EFMP standards for the duty location may be subject to a rescinded offer of employment.
- Continuation beyond initial tour may be subject to evaluation based on AGR Continuation Board
- Selection is not a promise of promotion
APPLICATION PROCEDURES

Applications must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Per ANGI 36-101, the application package must include at a minimum items 1-3 listed below. If the required documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy:

1. NGB Form 34-1 *(announcement number and position title must be annotated on the form)*
2. CURRENT full Records Review RIP from Virtual MPF [https://vmpf.us.af.mil/vMPF/Hub/Pages/Hub.asp](https://vmpf.us.af.mil/vMPF/Hub/Pages/Hub.asp)
3. CURRENT PASSING Report of Individual Fitness from MyFSS/MyFitness -(must not show a “fitness due date” that is in the past) (or a signed letter from the UFPM. If exempt, please include Form 469 with application)

4. Items requested in the "PREFERED QUALIFICATIONS" section above.
   - Cover Letter
   - Resume
   - Last three (3) EPRs / OPRs
   - Letter(s) of Recommendation
   - Copy of State Driver's License (photocopy of both sides)

EMAILING REQUIREMENTS:
Ensure all requirements are consolidated into ONE single PDF (adobe portfolio is not recommended) (consider printing signed documents to PDF prior to combining files)-Signatures may be stripped once they are saved. PDF File Name should be: Last Name, Announcement Number
Example: Doe, XXX-22
Email Subject should be: Last Name, Announcement Number, Position Title
Example: Doe, XXX-22, Personnel
Email Application Package to: ng.la.laarning.mbx.agr-branch-air@army.mil

** There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, once you sign and save the NGB Form 34-1, go to Print, then select “Microsoft Print to PDF”. Click Print. Use this copy of the form to combine into the required documents and send to HRO. Always verify the signature is present before you sent to HRO. **

QUESTIONS: Applicants may call HRO for initial review of application and to verify receipt prior to closeout date. DSN 278-8753 or Commercial 504-278-8753 or cassie.l.ellis.mil@army.mil. Assistance will be rendered in the order the request was received.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer HRO approves the selection package, the HRO office will send a notification letter to the Hiring Official who will in turn notify all applicants of their selection non-selection. The selection of an applicant is not final until the Hiring Official has been notified by of approval by ANG AGR Manager.

THE LOUISIANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, color, religion, gender, national origin, or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC MOS some positions may have gender restrictions.
1. **Specialty Summary.** Manages and preforms defensive cyber operations and cyber support functions (DoDIN operations) in garrison and at deployed locations. Surveys, secures, protects, defends, preserves, designs, builds, operates, and extends data, networks, net-centric capabilities, and other designated systems. This Air Force Specialty Code description incorporates the use of DoD Cyber Workforce Framework (DCWF) Codes to tie this specialty description to the framework. The DCWF was developed by the National Institute of Standards and Technology (NIST) and the DoD to establish a common lexicon and model for all cyber work. The DCWF will universalize training and education between academia, industry, and military. It will also enable talent management by ensuring the right Airmen, for the right assignment, at the right time.

2. **Duties and Responsibilities:**

   2.1. Conducts Defensive Cyber Operations (DCO) and associated support activities to defend DoD and other friendly cyberspace. DCO includes passive and active cyber defense operations to preserve the ability to utilize friendly cyber capabilities and protect data, networks, net-centric capabilities and other designated systems as well as passive defense measures intended to maintain and operate the DODIN and other networks such as configuration control, patching and firewall operations. Support activities includes but not limited to maintenance of cyber weapons systems, functional mission analysis, mission mapping, tool development, stan-evil, mission planning and data analysis. [DCWF Code - 511, 521, 531, 541]

   2.2. Plans and organizes cyber support activities. Plans and supervises system installation and evaluates facilities layout and performance standards. Designs and develops organizational structures and determines equipment, training, and supplies required for systems implementation and support. Interacts with customers to promote customer satisfaction. Establishes tactics, techniques, and procedures. Evaluates operational readiness of communications equipment, network devices, sensors, intrusion detection, and related support equipment.

   2.3. Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support, plans, implementation, and resource management. Implements and interprets policies, directives, and procedures.

   2.4. Establishes training requirements. Establishes training programs to meet local knowledge and certification requirements and to enhance professional awareness of technology.

   2.5. Directs maintenance activities. Directs personnel employed in siting, deploying, inspecting, adjusting, removing, replacing, repairing, operating, and defending communications systems and related equipment. Prepares and analyzes reports encompassing siting, deploying, maintaining, installing, repairing, and removing communications systems and related equipment. Coordinates activities and resolves common problems. Directs overhaul and repair of communications systems and related equipment. Establishes local maintenance procedures and policies. Ensures work standards are maintained. Determines extent and economy of repair, including disposition of malfunctioning equipment.

   2.6. Inspects and evaluates maintenance activities for compliance with directives. Evaluates, rates, and prepares reports. Recommends and implements corrective action for improved methods and procedures. Evaluates effectiveness of equipment usage, systems performance, customer service, supplies, system scheduling, processing, and maintenance.

   2.7. Plans, programs, and develops budget inputs to ensure resource availability for operational and training requirements.


3. **Specialty Qualifications:**

   3.1. Knowledge. Knowledge is mandatory of: techniques and procedures of systems analysis and design; project management, communications-computer processing; system operation and maintenance; system and equipment capability, capacity, and logic; personnel and equipment performance measurement; awards programs and manpower and organization; security, administrative contract, training, resource, records, publications, deployment, logistics, and base/unit functional management.

   3.2. Education. Not used.

   3.3. Training. For award of AFSC 1D791, completion of E6ACW3DX9X 00AA Cyber 9-level Course is required.

   3.4. Experience. For award of the 1D791, qualification in and possession of 1D77X/X and experience managing and directing cyber defense activities.

   3.5. Other. For award and retention of this AFSC:

   3.5.1. Completion of current Tier 3 (T3) background investigation according to AFMAN 16-1405, Personnel Security Program Management, is mandatory.

   3.5.2. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security. Specialty requires routine access to Tier 3 (T3) information, systems or similar classified environments.