

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Utilities Foreman #50316381

ANNOUNCEMENT NO. 195-2022

SALARY: MW-213 / Minimum \$32,677 / Maximum \$58,594 annually

LOCATION: LA Military Department, LANG-GL, Gillis W. Long Center, Carville, Louisiana

OPEN: 28 July 2022

CLOSE: Open Until Filled

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Military Members; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Possess Electrical and Fire Alarm Licenses. Must be familiar or certified in HVAC and Refrigeration. Must have experience in maintaining boilers and high voltage regulators.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Common Access Card (CAC) Card. Travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

c. **OTHER REQUIREMENTS:** The LA Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. The successful applicant will be required to join the Louisiana State Guard as a condition of employment. Service in the Louisiana State Guard does not require the applicant to perform military training,

periodic inactive duty (monthly drills), nor does it require deployment outside of the State of Louisiana. The applicant can expect that service in the Louisiana State Guard to be substantially the same as normal State Government working conditions.

4. POSITION DESCRIPTION: Serves as the Supervisor of the Utilities section under the general supervision of the Facility Engineer. This position is necessary to provide supervision to the electrical, heating, ventilation and air conditioning, and Power Plant personnel and functions at the Gillis W. Long Center. This incumbent has full supervisory responsibility for the control of work operations, and is required to perform within general instruction, standard procedures, and established policies, and is accountable for quantity and quality of work produced. Anticipates requirements and makes necessary recommendations for the efficient and economic accomplishment of assigned work by subordinates with general work scheduled set by higher supervisory levels; and is responsible for complex maintenance and operation of plant facilities consisting of electric supply and distribution system ranging from 110/120 to 34,800 numerous emergency generators and associated switching and distribution systems to provide emergency power to critic areas; domestic water chlorination, storage, heating and distribution, sewage collection, treatment and disposal equipment, high pressure steam boilers, proprietary supervising station fire alarm system, complex HVAC system up to large tonnage chillers and cooling tower, with associated chilled and hot water, and air distribution equipment and controls. Administer and direct programs and projects for the operations, maintenance, repair, construction, alteration and security of buildings, grounds and equipment of the physical plant as it applies to utilities. Participate in program and policy development for the Gillis W. Long Center and serve as staff advisor on matters concerning utilities operation, maintenance and construction. Direct the supervision of the activities of the Power Plant, electrical and HVAC units. Accept and assign all work orders, determine work order priority and prepare estimates of repair cost for contract/in-house determinations. Make recommendations as to whether projects will be performed in house or by contract. Review contracts and advise the Facility Engineer on specifications and contents. Ensures all generators on Facility are fully missioned capable. Supports and resources all Annual Training projects. Perform long and short range planning for weekly/monthly schedules. Follow-up to ensure schedules are implemented. Track work planned, in progress, deferred and waiting on parts or materials. Initiate appropriate action to conclude projects. Prepare statistical information and reports. Manage all administrative functions of the Utilities section.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>.** Application(s) must be submitted to the appropriate LMD Human Resources by the close date, no later than 4:00 p.m.

SSG Ashley Ray
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