



STATE OF LOUISIANA
invites applications for the position of:
Energy Manager
#50655692

An Equal Opportunity Employer

ANNOUNCEMENT NO. 049-2023

OPENING DATE: March 15, 2023

CLOSING DATE: March 29, 2023

SALARY: MT-312/ \$47,986 - \$84,074 annually

JOB TYPE: Unclassified

LOCATION: Jackson Barracks, New Orleans, LA

BENEFITS:

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account.

Insurance: Medical, Dental & Vision

Paid Holidays: 9 days per year

Paid Annual Leave: 12 days per year with increases based on tenure

Paid Sick Leave: 12 days per year with increases based on tenure

Louisiana Military Department



CFMO

Jackson Barracks



The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

POSITION DESCRIPTION:

Lead and manage the Louisiana Army National Guard's (LAARNG) Statewide Energy Management program in reducing energy consumption by ensuring compliance with established policies and directives under Army Regulation 420-1 Chapter 22. Reduce energy and water consumption in LAANG facilities through low-cost, common sense management actions, and preventive maintenance. Prepare and develop recommendations for building/facility engineering and architectural plans on the installation of Building Automation Controls (BAC) and/or Energy Management Control Systems (ECMS), and/or Building Control Management Systems (BCMS) which include the monitoring and controlling of facility heating, ventilation, and air conditioning (HVAC) systems, and make recommendations to ensure that software is updated, and hardware is repaired and/or replaced. Energy Manager will use information provided by the CFMO [guiding principles, design, specifications, and scopes of work (SOW)] for BAC, ECMS, and/or BCMS. Prepare and maintain baseline information on key energy parameters relative to energy and water consumption within the LAARNG and develop a strategy for reduction goals. Support repair and/or renovation projects that complies with applicable State and Federal contracting laws, rules, and regulations of energy management systems. Prepare recommendations and review technical and engineering drawings, specifications, shop drawings and other submittals of energy management systems. Identify, procure, and implement new construction and facility improvements in projects, including but not limited to energy efficiency, energy resiliency, renewable energy, and water saving technology. Update Installation Energy & Water Plans, and other state level energy policies and directives.

Develop, implement and manage programs and initiatives to support energy mandates. Launch and sustain an energy awareness campaign whose primary objective is to raise energy awareness in order to facilitate a change in the LAARNG culture relative to energy. Develop long range plan (5-7 years) that addresses mission goals and objectives for the State Energy Management. Make contact with National Guard Bureau (NGB) counterpart(s) and maintain a good working relationship. Assist CFMO in building annual reports and submit to National Guard Bureau in regard to all Energy Management requirements. Weekly In-Progress Reviews (IPR's) will be held within the Strategic Plans Branch. Other meetings will be held by the Strategic Plans Branch Manager as needed. All efforts will be made to provide at least a 24-hour advance notice. Some in-state travel for informational meetings and conferences may be required in order to maintain most up-to-date and accurate requirements. (GSA vehicle provided.) Positions within the Energy Management Team the Energy Manager will manage include Energy Automation Control Specialist, Energy Management Analyst, and Project Managers if assigned any. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Minimum Qualifications: Great verbal and written communication skills as candidate will have to interact daily with senior staff. Strong leadership and management skills are required. Excellent planning, organizational, analytical, and decision-making skills. Experience assessing, analyzing and resolving issues, and distilling the complexity into simple and concise concepts. Proficient using Microsoft 365 applications (TEAMS, Word, Excel, Outlook, PowerPoint). Strong familiarity with the operation of Energy Management Systems, Building Automation (BAS) systems, HVAC Systems and/or Temperature Controls will be beneficial. Certified Energy Manager (CEM) and/or Energy Management Professional (EMP) desired but not required.

Knowledge, Skills, and Abilities: Ability to identify and solve problems consistently and effectively. Multi-tasking and the ability to prioritize tasks are a must. Dynamic individual who takes the initiative to accomplish whatever is necessary with a "can do" attitude. **Research and understand:** Army Regulation 420-1 Chapter 22 (Energy Management), National Guard Regulation (NGR) 420-10, National Guard Pamphlet (NG PAM) 420-10, The Department of Defense Energy Manager's Handbook.

Metric Quantifiable Expectation: Ensure LAANG complies with established policies and directives outlined in AR 420-1 Chapter 22 and all other relevant energy management regulations from NGB. Update and maintain LAANG's building automation controls systems and provide recommendations that will benefit the LAANG on building control systems within contract time specifications. Provide quarterly updates to the Strategic Plans Branch Manager on key energy use and water consumption statistics. Maintain the LAANG's energy management systems (to include solar assets) throughout the state by following the approved work-flow procedures. Update the IEWP's annually and do a comprehensive revision every five years (next revision due 2026). Launch LAANG Energy Awareness Campaign no later than 6 months after start date and maintain campaign. Provide quarterly status updates to Strategic Plans Manager. Develop long range Energy Management plan (5-7 years) no later than one year after start date. Maintain plan and update annually. Ensure all documents are submitted to NGB within required timelines. Maintain a positive relationship with NGB counterparts through email and telephone communications.

GENERAL: Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

OTHER REQUIREMENTS: Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Mrs. Dawn Riess
LMD-HR (LANG-JB)
E-mail: dawn.t.riess.nfg@army.mil
Office: (504) 278-8547