



STATE OF LOUISIANA  
invites applications for the position of:  
**Police Officer, MP-1**  
An Equal Opportunity Employer

**ANNOUNCEMENT NO.** 113-2023

**OPENING DATE:** June 7, 2023

**CLOSING DATE:** Open Continuously

**SALARY:** \$32,365 – \$57,549 annually

**JOB TYPE:** Unclassified, MP-108  
Permanent & Temporary positions available

**LOCATION:** Multiple Locations  
LANG-JB-Jackson Barracks, New Orleans, LA  
LANG-TC-P-Training Center Pineville, Pineville, LA  
LANG-CM-Camp Minden, Minden, LA  
LANG-GL-Gillis W. Long Center, Carville, LA

**BENEFITS for Permanent Positions:**

Retirement: Louisiana State Employees'  
Retirement System (LASERS) with employer  
contribution & Optional Retirement Savings  
Account

**BENEFITS for Permanent & Leave Earning  
Temporary Positions:**

Insurance: Medical & Optional Dental & Vision  
Paid Holidays: 12 days per year  
Paid Annual Leave: 12 days per year with  
increases based on tenure  
Paid Sick Leave: 12 days per year with  
increases based on tenure

Louisiana Military Department

**LMD Installations**



The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

\*This State Vacancy Announcement supersedes previous Police Officer – MP 1 Continuous Announcements\*

**POSITION DESCRIPTION:**

Responsible for law enforcement work involving patrolling, security check for buildings, and guarding sensitive and high value property at the Military Installation. Responsible for enforcing law and regulations, directing traffic, and investigation of accidents. Incumbent will have contact with military personnel, civilian employees and visitors. Duties must be performed tactfully. Minimum supervision is received and independent judgment must be exercised when faced with emergencies. Perform other duties as assigned.

**POSITION QUALIFICATIONS:**

This position requires carrying a weapon and applicant must be cleared to carry a weapon. Law Enforcement or Criminal Justice background is required. Ability to prepare effective written reports. Must have a clean driving record. Must not have criminal arrest record. Must be able work various hours and shifts. Must be available to work weekends and holidays; must have phone and reliable transportation.

**GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

**OTHER REQUIREMENTS:** Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

**CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

**APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:  
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Mrs. Dawn Riess  
LMD-HR (Jackson Barracks)  
P.O. Box 440, Chalmette, La. 70044  
E-mail: [dawn.t.riess.nfg@army.mil](mailto:dawn.t.riess.nfg@army.mil)  
Office: (504) 278-8547

Mrs. Kandice Miller  
LMD-HR (Camp Minden)  
100 Louisiana Boulevard, Minden, La. 71055  
E-mail: [kandice.m.miller2.nfg@army.mil](mailto:kandice.m.miller2.nfg@army.mil)  
Office: (318) 299-4277 / Fax: (318) 299-4297

Ms. Wenda Woolf  
LMD-HR (Training Center Pineville)  
Bldg. 718 "E" St., Pineville, LA 71360  
E-mail: [wenda.a.woolf.nfg@army.mil](mailto:wenda.a.woolf.nfg@army.mil)  
Office: (318) 290-5392 / Fax (318) 290-5060

SFC Ashley Ray  
LMD-HR (Gillis W. Long Center)  
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