



STATE OF LOUISIANA
invites applications for the position of:
Instructor
#50418078
An Equal Opportunity Employer

ANNOUNCEMENT NO. 176-2023

OPENING DATE: August 22, 2023

CLOSING DATE: Open Until Filled

SALARY: ME-413 / \$40,914 - \$73,632 annually

JOB TYPE: Unclassified

LOCATION: STARBASE-JB, New Orleans, LA

BENEFITS:

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account
Insurance: Medical & Optional Dental & Vision
Paid Holidays: 10 days per year, additional holidays may be proclaimed.
Paid Annual Leave: 12 days per year with increases based on tenure
Paid Sick Leave: 12 days per year with increases based on tenure



Louisiana Military Department

STARBASE
Jackson Barracks



The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

POSITION DESCRIPTION:

The instructor position coordinates daily operations and provide classroom instruction based on the DoD STARBASE curriculum. DoD STARBASE Curriculum is based on the national math and science standards. The instructor should have classroom experience as well as familiarity with student-centered learning and STEM experience. Seeking candidates who can inspire students from diverse socio-economic and cultural backgrounds. Special needs experience is also a plus. The instructor will be one of two instructors who will assist in managing the classroom and successfully implementing engaging pedagogy. The instructor will report to the deputy director for curriculum and classroom and the director for all other administrative needs. The instructor is an integral part of the STARBASE Team and will share in responsibilities for all of the STARBASE programming operations. This is to include summer camp, STARBASE 2.0 (after-school program) and all outreach and/or supplemental programs. Attend all National Professional Development Conferences when required. Attend or participate in one professional development opportunity per year within the state if available and when funding and scheduling allows. Practice the CREO CAD program each week, applying troubleshooting and improving accuracy of all computers utilized. Complete all LMD state training and turn in all certificates to administrative tech or director. Attend CREO or curriculum training held by STARBASE Spectrum group as scheduling and funding allow.

Become proficient in all lessons involving the core curriculum of chemistry, physics, engineering, math and technology. Follow all approved curriculum. Be able to teach independently all lessons within required time constraints indicated in the core curriculum.

Become proficient in all STARBASE technology uses to include, but not limited to the following:

Google docs/Gmail/google calendar

Apple technology-iPads, computers, apple TV etc....

Smart boards

Computer lab/CREO programming

Robotic software (scratch programming)

3D printers: Stratasys & Resin printers

Prepare all materials and equipment for lessons identified in the core curriculum.

Research and identify supplies necessary for core component lessons.

Select and update student mission logs and materials with the approval of dep. Director and assistance of program assistant.

Prep materials before and clean up after all experiments with the assistance of the program assistant.

Readily assist presenting instructor through the instructional process/team teaching model.

Instruct students in groups using various teaching methods such as discussions, investigations, demonstrations and applications. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Bachelor's Degree – Education Preferred

Valid Louisiana Teaching Certificate – Alternative Certification accepted

Two years teaching experience – Science, math, or technology area preferred

Prerequisite Skills:

Knowledge & experience in Microsoft Office Software & Google docs/templates

Knowledge in science, technology, engineering, and math or related fields (5th grade or beyond)

Highly motivated and has the ability and desire to work as a member of a team.

Knowledge of instructional design and/or curriculum or lesson development.

Knowledge of educational techniques and methods of planning, organizing, preparing instructional materials and delivering instruction.

ADDITIONAL INFORMATION: Selected candidate must maintain a valid driver's license and must be willing to work a flexible schedule when needed which may include some evenings, weekends, or additional hours. Limited travel may be required. Must qualify to obtain a Common Access Card (CAC) Card.

Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

OTHER REQUIREMENTS: Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License, and Social Security Card. Resumes are optional but must be submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:

<http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Mrs. Dawn Riess

LMD-HR (LANG-JB)

E-mail: dawn.t.riess.nfg@army.mil

Office: (504) 278-8547