



# LOUISIANA NATIONAL GUARD

PROTECT WHAT MATTERS<sup>SM</sup>

FOOD SERVICES MANAGEMENT



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# FOOD SERVICES MANAGEMENT





- AR 30-22 Army Food Program
- DA Pam 30-22 Food Program Operating Procedures
- TB Med 530 Tri-Service Food Code
- AR 40-25 Nutrition and Menu Standards
- AFMIS SOP/Help Desk
- AFMIS: Live and training website

<https://afmisweb2.lee.army.mil/afmiswebng/afmisweb/default.html>

<https://prdweb.afmiscloud.army.mil/AFMISWEBTRNG/AFMISWeb/Default.html>

- GFEBs SOP/Help Desk

<https://federation.eams.army.mil/pool/sso/authenticate/l/2?m=GET&r=t&u=https%3A%2F%2Fgfefs.army.mil%2Firj%2Fportal>

- JCCOE website

[http://www.quartermaster.army.mil/jccoe/jccoe\\_main.htmhttps://afmisweb2.lee.army.mil/afmiswebng/afmisweb/default.html](http://www.quartermaster.army.mil/jccoe/jccoe_main.htmhttps://afmisweb2.lee.army.mil/afmiswebng/afmisweb/default.html)



**AFMIS Web**  
**AFMIS National Guard ALTERNATE (L37-14-24)**

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
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➤ AFMIS login home screen

AFMIS is an automated system designed to improve subsistence accountability, headcount procedures, and overall efficiency of the food service program.



## AFMIS CAPABILITIES

- Order/receive meals, invoice and inventory (Grocery/ Catered/ Contract)  
CL1
- Equipment inventory/replacement/life expectancy*
- Ensures only authorized subsistence items
- Food preparation, processes receipts, predict food cost
- Menu development, planning



## WHY THIS MATTERS

- Keeps cooks from guessing what is supposed to be cooked and prepared each month
- Tells how much funding is allowed for that particular meal according to the basic daily food allowance rate. That amount should always match GFEBs
- AFMIS is a major part of the CMDP inspection. (CMDP Inspection checklist comes straight off the CLRT checklist)



- Ability to produce
  - Menus, recipes cards, production schedules
  - Automated Head Count/Cash Collection/ Cash Vouchers
  - Inventory- Perishable/ Non-Perishable/ Equipment
  - Grocery/catered meal costs
  - Kitchen Requisitions
  - Receipts
  - Purchases made from previous/current FY through AFMIS Decision Support System (DSS)
  - Captures historical data for future use



- Continue training (Annual/  
Semi-annual)
  - At all levels
  - Maximize capabilities of Food  
Service
  - Incorporate 92G with 92Y  
NCOs
- Track MREs, FS Equipment,  
State Level Budgeting, Trend  
Analysis







### General Fund Enterprise Business System

- ❑ PURPOSE -- \$\$ MONEY \$\$
- ❑ ONLY SYSTEM THAT OBLIGATES FUNDS
- ❑ NOTHING MOVES UNTIL OBLIGATED
- ❑ G-ARMY & GFEBs...NOT THE SAME



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[CAC Login](#)



### Levels of Approval

**Level 1-** Units next higher headquarters (each DRU establishes level 1)  
**FOLLOW UP**

**Level 2-** J4-Food Service **FOLLOW UP**

**Level 3-** J8-Logistics **FOLLOW UP**

**Level 4-** J4-Budget Analyst **FOLLOW UP**

**\*Nothing happens until Level 1 is approved\***



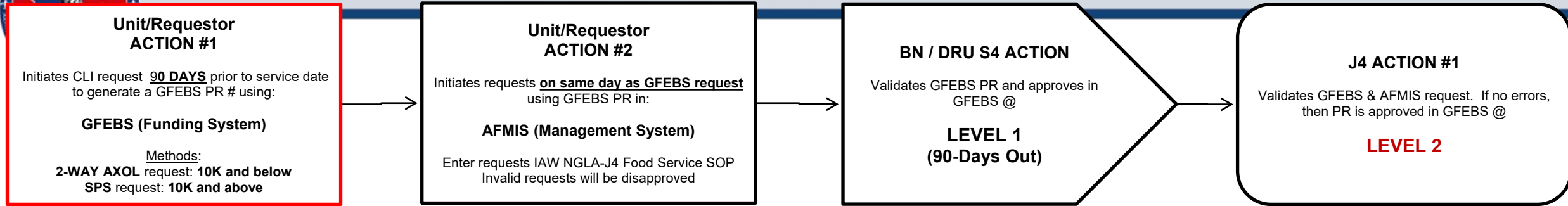
## GFEBs & AFMIS TIPS

- Must enter request in both systems in order for it to get approved
- At least 60-days out
- Soldiers/Commanders can be liable if more funds are used than authorized.
- Do not swipe card until level 4 approved
- \$10,000 and above it's a contract

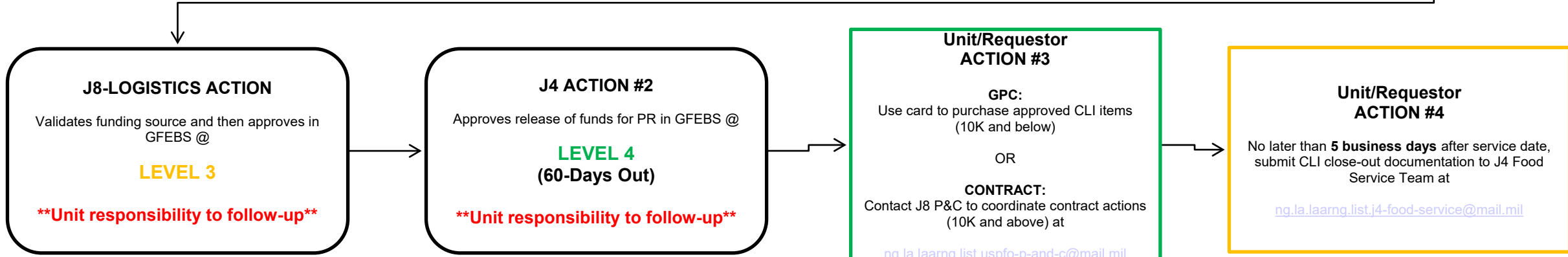




# PROTECT WHAT MATTERS<sup>SM</sup>



**\*\*Units not meeting contract processing suspense (15-Days prior to service date) risk issuing MREs for meals\*\***



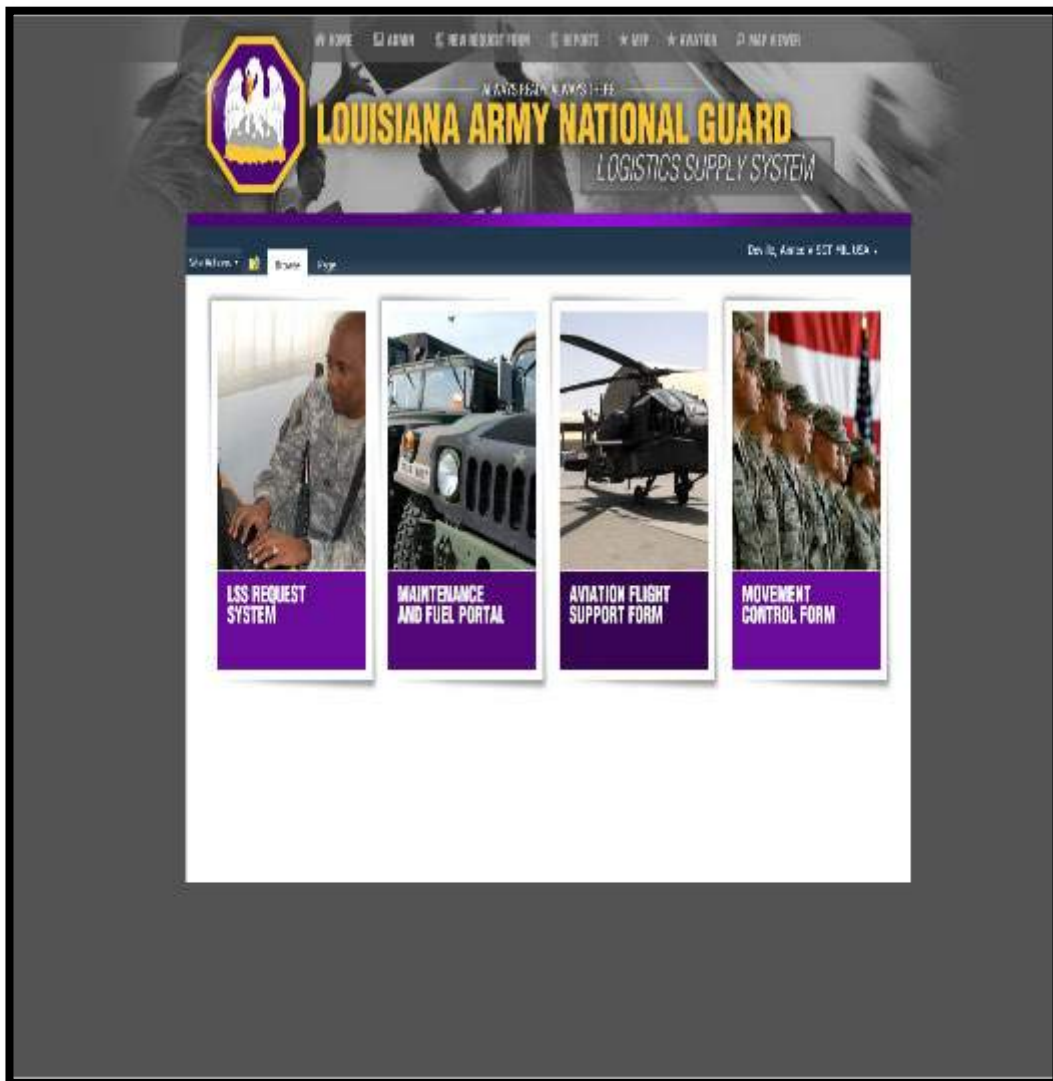
MEAL REQUEST OPTIONS
<b>#1 Raw Subsistence (Unit prepared and served);</b> purchased from local vendor and prepared using unit food equipment or facilities
<b>#2 Catered (Served) - SERVICE;</b> Vendor prepared, delivered, and served at specific location. Vendor generally uses warming/cooling pans.
<b>#3 Catered (Boxed) - SUPPLY;</b> Vendor prepared and delivered; packaged into individual boxed or "to-go" plates to a specific location.

REQUIRED CONTRACT DOCUMENTS (10K AND ABOVE)	
Catered (Served) SERVICE	Catered (Boxed) SUPPLY
1 Performance Work Statement (PWS)	1 Need Statement
2 COR Appointment Orders (Before Contract is Signed)	2 Market Research Form
3 Enter COR Surveillance in SPM Module (Prior to next IDT/AT)	3 Independent Government Estimate (IGE)
4 Independent Government Estimate (IGE)	
5 Market Research Form	
6 Request for Services Contract Approval (RSCA)	
7 Quality Assurance Surveillance Plan (QASP)	

REQUIRED CLOSE-OUT DOCUMENTATION	
Raw Subsistence	Catered
1 Signed Detailed Vendor Receipt(s)	1 Signed Detailed Vendor Receipt(s)
2 Signed AFMIS Production Schedule	
3 Kitchen Requisition	



## LSS-LOGISTICS SUPPLY SYSTEM



- ✓ Used during all-hazards events
- ✓ Request, closeout, and supporting documents are still needed during this time
- ✓ AFMIS and GFEBs are NOT used during state active duty (STAD)
- ✓ Any National Guardsman may have access as required.
- ✓ Request access through J8



## LSS-LOGISTICS SUPPLY SYSTEM

### -REQUEST-

- Parent unit makes request until soldiers move to different location
- Upload quotes from vendor and associate it with LSS number. Enter estimated quantity.

### -CLOSEOUT-

- Enter quantity, date received, and receiver information in LSS. Upload DA Form 5914 ration control sheet, vendor receipt and associate it to the LSS number.

### -LSS- contact

- [ng.la.laarng.mbx.lss-foodservice@mail.mil](mailto:ng.la.laarng.mbx.lss-foodservice@mail.mil)



<https://gko.portal.ng.mil/states/LA/J4/SitePages/Home.aspx>

Food Service delinquent list

Food Service SOP

Board Minutes

FY21 MENU

Any Upcoming Events

Food Service Team Email: **[ng.la.laarng.list.j4-food-service@mail.mil](mailto:ng.la.laarng.list.j4-food-service@mail.mil)**



QUESTIONS?