



STATE OF LOUISIANA
invites applications for the position of:
Instructor
#183682

An Equal Opportunity Employer

ANNOUNCEMENT NO. 069-2024
OPENING DATE: April 24, 2024
CLOSING DATE: Open Until Filled
SALARY: ME-413 /\$40,914 - \$73,632 annually
JOB TYPE: Unclassified
LOCATION: STARBASE, Rosedale, LA

BENEFITS:

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account
Insurance: Medical & Optional Dental & Vision
Paid Holidays: 10 days per year, additional holidays may be proclaimed.
Paid Annual Leave: 12 days per year with increases based on tenure
Paid Sick Leave: 12 days per year with increases based on tenure

LOUISIANA
NATIONAL GUARD



Louisiana Military Department

STARBASE

Rosedale



The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

POSITION DESCRIPTION:

Establish and enforce STARBASE policies and procedures for maintaining behavior and order among the students. Prepare materials and classroom for learning experiments/activities. Establish clear objectives and expectations to students prior to lesson/experiment. Maintain accurate and complete student records as required by DoD STARBASE, LANG Educational Programs, and public/private schools. Maintain a classroom environment conducive to learning (arrangement, temperature, lighting, equipment, etc.). Select, store, order, issue, and inventory classroom equipment, materials, and supplies. Adapt teaching methods, instructional materials, and evaluation tools (paper/pencil test or computerized test) to meet students' varying needs and interests. Plan and conduct activities for a program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate. Instruct student in groups, using various teaching methods such as discussions, investigations, demonstrations, and applications. Clarify objectives for all lessons and experiments to students. Guide and counsel students with adjustment and/or academic problems, or special academic interests.

Prepare, administer, and grade/document computerized pre and/or post-tests to evaluate students' increase in understanding. Prepare and update materials and outlines for courses of study, following DoD curriculum guidelines and/or requirements. Become proficient and implement all STARBASE Technology/Software. Utilize computers, audiovisual aids, and other equipment and materials to supplement presentations. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Bachelors Degree in Human Relations Area- Education Preferred.
Ability to obtain a Louisiana Teaching Certificate – Alternative Certification accepted.
Two years teaching experience – Science, math, or technology area preferred.

ADDITIONAL INFORMATION: Selected candidate must maintain a valid driver's license and must be willing to work a flexible schedule when needed which may include some evenings, weekends, or additional hours. Limited travel may be required.

OTHER REQUIREMENTS: Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License, and Social Security Card. Resumes are optional but must be submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:

<http://geauxguard.la.gov/wp-content/uploads/2016/10/LMD-H-Form-10-State-Application-pdf-10-25-2016NEW.pdf>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

SSG Tracey S. McCorkel
LMD-HR (JCP-Gillis W. Long Center)
5445 Point Clair Road, Carville, LA 70721
E-mail: tracey.s.mccorkel.mil@army.mil
Office: (225) 319-4692