



STATE OF LOUISIANA
invites applications for the position of:
Maintenance Technician 4

An Equal Opportunity Employer

ANNOUNCEMENT NO. 073-2024 *Amended

OPENING DATE: April 25, 2024

CLOSING DATE: May 9, 2024

SALARY: MW-213 / \$43,784 - \$78,790 annually

JOB TYPE: Unclassified

LOCATION: LANG-TCP-Range Operations, Pineville, LA

BENEFITS:

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account

Insurance: Medical & Optional Dental & Vision

Paid Holidays: 10 days per year, additional holidays may be proclaimed.

Paid Annual Leave: 12 days per year with increases based on tenure

Paid Sick Leave: 12 days per year with increases based on tenure

Louisiana Military Department



LANG-TC-P
Range Operations



The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

POSITION DESCRIPTION:

Must have ability to read and understand regulations and directives. Must be able to determine scope of work from verbal instructions. Execute grounds maintenance, work orders, and projects at Esler Airfield and Training Center Pineville Range Control. Perform a variety of grounds maintenance services which include operation and maintenance of grounds equipment and tools including, but not limited to tractors, front end loaders, dozers, back hoes, augers, and bush hogs (ranging from 6 feet to 20 feet). Grounds maintenance includes, but is not limited to, maintaining un-improved surfaces such as airfield access and range roads and roads supporting training efforts in the training area (ditching, grading, shaping and covering such roadways), trench and dig drainage ditches, placement of rip rap, grass seed, matting and various other methods of erosion control for the airfield. Maintain drainage systems and keep them clean and free of debris. Prepare bills of material and pick up material for projects within the airfield and range training area. Interpret work required from service orders, scopes of work and project blueprints for oversight on the project and for onsite quality control. Monitor Esler Airfield runway and taxi-way lighting. Replace bulbs and bulb fixtures as needed. Submit purchase requests and quotes to maintain on hand supply of materials needed. Maintain the Esler Field oxidation pond (daily chlorine tablets, bi-weekly vegetation control, and quarterly fence line clearing), and keep it inspection ready at all times. Execute general facility maintenance and repair tasks, to include minor electrical, carpentry, plumbing and HVAC.

Maintain a clean work site and perform maintenance on and service all equipment assigned to the Esler Field maintenance shop. Maintain required reports, labor time tickets, vehicle maintenance records and various other reports as required. Must have the ability to operate commercial radios. Must attend scheduled safety meetings, classes and schools assigned by supervisor. Demonstrate strong communication skills interacting with organizational personnel, tenants and contractors. Attend schools, classes, seminars, training and meetings as required. Work with minimal guidance, instruction or supervision. Support the Louisiana Military Department (LMD) during civil or natural emergencies to assist with operations/maintenance requirements. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Individual must have good computer skills, with a working knowledge of MS Office. Must have the ability to operate tools, such as circular saw, impact wrench, chain saw, auger, drill and various other hand tools necessary to complete mission. Must have the ability to operate tractors, front end loaders, dozers, hack hoes, and 6 to 20 foot bush hogs. Must maintain a valid driver's license and attend State Employee Driver Training Class. Must have the ability to lift 25 pounds unassisted, including above the shoulder. Must be comfortable working near firearms and on firing ranges.

GENERAL: Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

OTHER REQUIREMENTS: Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Ms. Wenda Woolf
LMD-HR (Training Center Pineville)
Bldg. 718 "E" St., Pineville, LA 71360
E-mail: wenda.a.woolf.nfg@army.mil
Office: (318) 290-5392 / Fax (318) 290-5060