

Full-Time NG Duty for Operational Support VACANCY ANNOUNCEMENT

TITLE 32

OPEN: 30 April 2024

CLOSE: 14 May 2024

Position Location: NGLA-PEP-I, Jackson Barracks, New Orleans, LA

Position Title: IPPS-A Analyst (2 POSITIONS)

Point of Contact: CW4 Derek M. Tallant; 504-278-8310

Tour duration: First possible beginning date after selection – 30 September 2024

Minimum/Maximum Grade: E4-E6

MOS/Skill level: MOS immaterial

Specific Requirements / Qualifications:

- IPPS-A HR Professional experience preferred.
- IPERMS elevated roles experience preferred.
- eTracker experience preferred.
- Must possess, at a minimum, a SECRET Security Clearance.
- Must have the ability to use all Microsoft applications to include Word, Power Point, Excel, and Access.
- Travel and additional training may be required for the position.
- Must possess a valid driver's license and Government Travel Card.
- Must be able to pass and maintain a passing APFT, along with compliance to height / weight standards in AR 600-9.
- Must possess excellent communication skills, both verbal and written, and interpersonal skills.
- Must be detail-oriented, organized, and able to multi-task.
- Ability to meet deadlines while handling a high volume of work.

Duties and Responsibilities:

- Monitor LANG IPPS-A access requests.
- Assist with ARNG Open Segments Report resolution.
- Submit DEERS e-Tracker tickets.
- Submit and monitor IPPS-A CRM tickets.
- Assist with IPPS-A data quality resolution.
- Assist with IPPS-A Assignment Summary management.
- Conduct IPPS-A Transactions as needed.

LAARNG applicants must submit all documentation in accordance with Title 32 (T32) Full-Time National Guard Duty for Operational Support (FTNGD-OS) Checklist, which can be found at:

[\\nglaa7-cbj8-fsa\j1\ Public Folder\AGR Branch\FTNGD-OS](#)

Note: Permanent Change of Station (PCS) is not authorized. This is a temporary tour; per diem and travel to and from HOR to Duty Station is not authorized.

Application packets should be sent to: Hiring Agency – CW4 Derek Tallant at derek.m.tallant.mil@army.mil NLT 14 May 2024.