



**STATE OF LOUISIANA**  
**invites applications for the position of:**  
**Maintenance Repairer 1**  
**#204276, #50327729**  
An Equal Opportunity Employer

**ANNOUNCEMENT NO.** 075-2024

**OPENING DATE:** May 1, 2024

**CLOSING DATE:** May 15, 2024

**SALARY:** MW-212 /\$40,914 - \$73,632 annually

**JOB TYPE:** Unclassified

**LOCATION:** LANG-GL, Carville, LA

**BENEFITS:**

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account

Insurance: Medical & Optional Dental & Vision

Paid Holidays: 10 days per year, additional holidays may be proclaimed.

Paid Annual Leave: 12 days per year with increases based on tenure

Paid Sick Leave: 12 days per year with increases based on tenure

Louisiana Military Department



**LANG-GL**

**Gillis W. Long Center**



**The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.**

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

**POSITION DESCRIPTION:**

Serves as Maintenance Repairer 1 under the general supervision of the Construction Manager. Inspect all facilities, grounds, equipment, piers, etc. to determine the need for various types of maintenance or repairs. Make general repairs to buildings, interiors, exteriors, furniture, fixtures, air conditioning and heating systems and other items as needed. Performs routine maintenance such as changing air filters, replacing light bulbs, cleaning and servicing heating, ventilation and air conditioning compressor units and etc. Surveys jobs and ensures that sufficient and proper materials, tools and supplies are on hand to complete assigned tasks. Services refrigerators, stoves, water dispensers, rugs, flags, etc. Addresses any related issues with appropriate vendor or makes minor repairs as appropriate. Assist with deliveries. Ensures that all facilities are cleaned regularly and properly. Keep supply room neat, organized and stocked. Performs other facilities maintenance tasks as assigned by the Facility Maintenance Manager. May be required to report and remain on duty until released by the Facility Maintenance Manager during emergency events or disasters. With guidance from Maintenance Repairer Master or above, the incumbent will be required to complete electrical, plumbing and HVAC repairs. Perform landscaping and grass-cutting activities in all sections of the facility as needed. Perform other duties as assigned.

**POSITION QUALIFICATIONS:**

Must be able to adjust plans, expectations and behaviors in response to change. Time management skills needed to increase effectiveness, efficiency and productivity. Ability to problem solve.

**GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

**OTHER REQUIREMENTS:** Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

**CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

**APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:  
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Charlie Gandy  
LMD-HR (Gillis W. Long Center), 5445 Point Clair Road, Carville, LA  
E-mail: [charlie.a.gandy.nfg@army.mil](mailto:charlie.a.gandy.nfg@army.mil)  
Office: (225) 319-4950