



**STATE OF LOUISIANA**  
**invites applications for the position of:**  
**Conservation District Manager CMTS**  
**#50353106**

An Equal Opportunity Employer

**ANNOUNCEMENT NO.** 080-2024

**OPENING DATE:** May 16, 2024

**CLOSING DATE:** Open Until Filled

**SALARY:**

MT-312 / \$47,986 - \$84,074 annually

MT-313 / \$51,334 - \$89,960 annually

MT-314 / \$54,933 - \$96,262 annually

MT-315 / \$58,781 - \$103,002 annually

**JOB TYPE:** Unclassified

**LOCATION:** LMD-O, Minden, LA

**BENEFITS:**

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account

Insurance: Medical & Optional Dental & Vision  
Paid Holidays: 10 days per year, additional holidays may be proclaimed.

Paid Annual Leave: 12 days per year with increases based on tenure

Paid Sick Leave: 12 days per year with increases based on tenure

***\*The level at which the vacancy is filled will be determined by the qualifications of the candidate selected.***

Louisiana Military Department



**LMD-Forestry**

**Camp Minden Training Site**



**The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.**

**In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.**

**POSITION DESCRIPTION:**

Serve as the Conservation District Manager CMTS with total responsibility for all forest management for Camp Minden that includes approx. 13,000 acres of diverse forests. Assist with development and implement all forest management plans. Ensure Forest management operations are IAW NEPA, INRMPs, ICRMPs, and Forestry BMPs Conduct forest inventory; define stand parameters; implement forest management prescriptions to include thinning and final harvest; prescribed burns; and regeneration of timber stands. Assist with preparing tree planting and herbicide contracts. Direct supervision and inspection of timber harvesting, site preparation, and tree planting contractors to ensure compliance with contract SOW, NEPA, INRMPs, ICRMPs, and Forestry BMPs Supervise and provide daily quality control concerning timber marking, cruising, and volume computations. Assist with preparation of timber sale bid invitations and contracts. Use and apply ArcMap GIS software and GPS in forest management operations to protect/preserve cultural and natural sites.

Plan, supervise, and inspect construction and maintenance of forest roads, trails, and fire breaks. Inspect and approve installation of Forestry Best Management practices (BMPs). Assist with planning and implementation of invasive species control/eradication on CMTS. Develop annual funding requirements necessary to achieve INRMP goals and objectives. The work requires extensive field work. There is considerable physical exertion including walking over uneven terrain, wet surfaces and in water, bending, stooping, stretching; considerable exposure to heat and other weather extremes; considerable exposure to smoke, dust, ticks, and poisonous flora and fauna. Operations may require extended work hours over multiple days. All Wildland Fire training aspects will be reflected in continuation page. Must obtain CPR and First Aid training within 1 year of employment. Based on type of work performed, passing an annual Work Capacity Test (WCT) at the "arduous" or "moderate" level annually is required.

**POSITION QUALIFICATIONS:**

Ability to perform as "Fire Boss" (FIRB) for prescribed burns and operate fire plow during prescribe burns. Knowledgeable of application and use of forestry chemicals and herbicides.

Ability to assist in the planning, application, and installation of Louisiana Forestry BMPs.

Ability to use latest version of Microsoft Office Word, Excel, and PowerPoint, email, and internet Proficient in ArcMap and GPS, forestry tools, and instruments (hypsoneter, clinometers, increment borer, T- Cruise office, T-Cruise pro pocket, and SOLO Forest).

Proficient in the operation of medium and heavy constructions equipment.

Proficient in developing and implementing forest stand prescriptions.

Ability to perform physically arduous duties in uncomfortable terrain, vegetation and weather conditions.

BS in Forestry or 10 years of Forest Management experience.

**GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

**OTHER REQUIREMENTS:** Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

**CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

**APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:

<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Mrs. Kandice Miller  
LMD-HR (YCP-Camp Minden)  
100 Louisiana Boulevard, Minden, LA 71055  
E-mail: [kandice.m.miller2.nfg@army.mil](mailto:kandice.m.miller2.nfg@army.mil)  
Office: (318) 299-4277 / Fax: (318) 299-4297