

DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117

STATEWIDE AGR ARMY VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 24-174

DATE: 26 Jul 24

CLOSING DATE: 08 Aug 24

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
RESOURCES NCO (BN OPS NCO) BBID 1200-420, PARA 007C LINE 03, E7, 42A4

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:
W90VAA LOUISIANA REC RET, 409 F STREET TRAINING CENTER PINEVILLE, LA

WHO MAY APPLY:
Must be a current on-board AGR in the State of LA within the grade(s) of E6 and E7.

AREA OF CONSIDERATION: This position is open to the grades of: E6 to E7. Individual selected will receive an AGR Tour with the Louisiana Army National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: All documents will be uploaded to FTSMCS no later than 2300 as one PDF in the order listed on the checklist. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position by the hiring agency.

APPLICATION, ENLISTED POLICY AND ANNOUNCEMENTS WEBSITE: <https://geauxguard.la.gov/join-us/agr/army/>
APPLICATION SUBMITTAL WEBSITE: <https://ftsmcs.ngb.army.mil/protected/jobs/>

1. AGR APPLICATION

MINIMUM APPOINTMENT REQUIREMENTS:
All enlisted jobs will be staffed in accordance with LAARNG AGR Enlisted Career Management Policy dated 1 December 2023.
1. On the current EPS OML and able to achieve the 42A MOS.

- ADDITIONAL JOB INFORMATION:
- All exception to Policy request must be processed through Chain of Command and submitted with your AGR application to the AGR Branch regardless of concurrence.
 - Promotion contingent on control grade availability.
 - LAARNG promotion policies apply together with maximum grade limitations for the position as designated by NGB and appropriate MTOE/TDA.
 - Acceptance to a position of higher grade, SM will incur a service obligation in accordance with AR 600-8-19 upon promotion.
 - Acceptance of tour is subject to personal interview, ACFT, and Army body fat standards upon notification of time and place. Necessary travel is at applicant's own expense.
 - Applicant must hold a SECRET security Clearance.
 - Direct combat probability code applies: No, male or female may apply
 - Deployed Soldiers are encouraged to apply for jobs. Deployment will not be held against the Soldier during the hiring process.
 - Acceptance of this position may result in the loss of contracted incentive payments based on CURRENT incentive contract. For further details, contact the State Incentive Management Team at (504) 278-8116 or (504) 278-8255.

BRIEF JOB DESCRIPTION:
GPC Billing Official-Manage all budgetary requirements for managing the Government Purchase Card (GPC) program for Recruiting and Retention which includes 7 cardholders. Certifies all monies spent using GPC are accurately, legally, and responsibly spent. Tracks all GPC uses and ensures all purchases meet procurement standards. Rectifies all accounts monthly, in a timely manner, working with both unit GPC Holders, J8, and the RRC Resource Manager. Ensures all cardholders completes necessary training required to maintain the ability to spend using the GPC. Manages the Teams folders, certifies all purchases using the Purchase Request and Approval form, and oversees the Funds Tracker. Corrects and IDOC Errors that may occur. DTS Approver-Authorizes and approves monies to be spent using Defense Travel System. Troubleshoot authorizations and vouchers within DTS. Monitors the authorized budget in DTS. Coordinates with any travelers to ensure all Vouchers are submitted within a 5-day period. GFEBS level 1 certifier-Review, troubleshoot and approve (level 1) purchase requests using FARC Funds. Must also oversee funds requested for IDT Meals. GTC Manager-Manages the Battalion Government Travel Card program, insuring all RRC members have a GTC, all training is completed, and all documentation is updated. Monitors use and verifies GTC are used legally, morally, and ethically. Reports violations of misuse of GTC. DAMPS Orders Manager-works in Coordination with Units to request, review and approve ADOS and AT orders. Assist Resource Manager with Storefront issues or any other tasks required. Teaches and instructs units, new Recruiters, and Company Leadership on all above subjects to assist in effective, legal, moral, and ethical uses of funds. Storefront Physical Security Manager-along with S-3, manage storefront physical security program.

SELECTING SUPERVISOR:
COL Marc Prymek
(Com) (318) 489-8603

CONTACT INFO:
SFC Daniel Caillouet

(Com) (504) 278-8772

(Email) daniel.e.caillouet.mil@army.mil

EQUAL OPPORTUNITY:

The Louisiana National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.

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