

NGLA-PEH-A

SUBJECT: Active-Duty Tour Vacancy Announcement No. BAO-24-25, Open to ALL Officer Personnel.

- c. waivable)
- d. Prior to appointment to position, selectee must be member of the Louisiana Army National Guard (non-waivable)
- e. Must possess a bachelor's degree; Master's degree preferred. (waivable)
- f. Completed Captain's Career Course; ILE/ACSC preferred. (waivable)
- g. Must have a successful company grade command. (waivable)
- h. Must have unit level staff experience at BN/BDE. (waivable)
- i. Must be available to begin training requirements within two-weeks of selection
- j. Must not reach 18-years AFS or MRD prior to the end of the tour.

9. **Position Description:** Bilateral Affairs Officer – Serves as the National Guard liaison officer for the U.S. Southern Command, United States Embassy, and Louisiana National Guard with the Haitian National Police, Haitian Coast Guard, Director Protection Civil (DPC), other Haitian government agencies, and non-governmental agencies. Functions as the forward deployed action officer that ensures State Partnership Program (SPP) events and programs are coordinated and effective. The position falls within the Security Cooperation Office and works for the combatant command while ensuring that the interests of the Ambassador and the State Partner are represented and coordinated within the planning/coordination process. The duties of this position encompass the core of the planning, and coordination of schedules and execution of Traveling Contact Teams (TCTs), Familiarization Visits (FAMs), Key Leader Engagements (KLE), and SPP and Traditional Commander Activities (TCA) Events. Act as escort officer and pay agent for activities conducted by partner nation as planned as part of SPP as well as additional requirements within the USSCO and US Embassy in Haiti.

10. **Additional Information:** Officer will be required to begin preparations for necessary training, travel, in-processing, and relief-in-place operations with predecessor approximately 180 days prior to start date in Haiti. Selectee will be on orders only during times of required training or TDY as required. There are no language requirements for this tour. The individual nominated by the Adjutant General of Louisiana will have their packets submitted to National Guard Bureau, International Affairs, for review. Nominated individual may be required to provide additional information to complete the New Hire packet as required for final approval by National Guard Bureau, Human Capital Management through Tour of Duty, and coordinate requirements with LANG SPP Director. Nominated individual will require a TAG release from their home state authorizing the officer to serve on a 24-month, Title 10, OTOT Title-10 tour and processed through Tour of Duty. Selectee will attend mandatory training and agency visits after acceptance of position and before placement in country.

11. **BAO Training Requirements, following selection:**

- a. Security Cooperation Orientation and Familiarization Courses – DSCU Online
- b. State Partner Director Course – DSCU Online/Residential 1-2 Weeks
- c. FACT Course – Residential 1 Week
- d. Security Cooperation Management Course (SCM-O) – DSCU Residential 30 days
- e. Foreign Disclosure Brief – SC International Disclosure Office
- f. NGB Fiscal Law Management – LANG J5

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- g. ARTIMS – SPP, OCONUS Registration and Activation
- h. Theater Engagement Dashboard (TED) – Online SOUTHCOM J73 (Engagement Integration Office)
- i. Country/Theater Clearance (APACS) – SPP, SOUTHCOM J3 (Force MGT)
- j. Country Insight – SOUTHCOM J5
- k. TCA Program Training – Resident SOUTHCOM J8 (TCA) 1-week
- l. C-TIMS – SPP, SOUTHCOM J8-TCA
- m. SOUTHCOM SJS Action Officer Course – SC SJS
- n. Additional Individual, OCONUS, SOUTHCOM and Embassy Requirements – Online
- o. In-processing at USSOUTHCOM – beginning 5-days prior to reporting to country

12. Direct combat probability code applies: No. Male or female may apply.

13. Applicants must submit memorandum expressing interest in the announced position. Memorandum will be on unit letterhead and must contain the following information:

- a. Soldiers full name, grade, social security number, and current duty assignment, branch and AOC.
- b. Current unit address and phone number.
- c. Current home address, phone number, and email.

14. In addition to the above memorandum, interested officers will include the following documents with their packet:

- a. Certified copy of Selection Board Record Brief. Data identifying race, ethnicity, and gender, including DA Photo, must be redacted IAW MILPER Message 20-209.
- b. Copy of current Individual Medical Readiness (IMR), PHA must be dated within 1-year of submission date. HIV must be dated within 2-years of submission.
- c. Security Clearance Verification Memorandum validated by Security Manager, dated within 90-days of submission date. Must be signed by Security Manager.
- d. Current copy of DA Form 705, must be saved in landscape orientation, must be within 6-months of 30 September 2024.
- e. Copy of DA 5500-R/5501-R if required.
- f. Copy of DA 3349, Physical Profile, if required.
- g. Copy of last three consecutive evaluations, (DA Form 67-10-1, DA Form 67-9, and/or DA Form 2166-8) are required.
- h. Copy of Civilian Education Transcripts (photocopy acceptable).
- i. Copy of DA form 1059 (Service School Completion Certificate).
- j. Military Biography
- k. Unit Commander's Memorandum of Recommendation.
- l. NGB Form 23b, RPAM
- m. Service member may write a memorandum for record to provide information regarding any matter concerning themselves which they feel is important to their consideration.

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15. Application packets must be received at: Jackson Barracks, ATTN: NGLA-JPM-HA, SFC Daniel Caillouet, 6400 St. Claude Avenue, New Orleans, LA 70117 or scanned to daniel.e.caillouet.mil@army.mil in a multi-tiff file (the only accepted scan), EMAIL SUBJECT: T10 ADOS – SUBJECT: LASTNAME_FIRSTNAME_RANK, NLT close of business (1600 hours) on closing date. **Confirmation of receipt of application is the responsibility of the applicant.** POC is SFC Daniel Caillouet at 504-278-8772. Soldiers must not use government mail system or government funding for application delivery. Applications sent by these means will be returned without consideration for employment.

16. Applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's own expense.

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JR.1121590022 Date: 2024.08.14 09:28:39 -05'00'

CECIL E. IVY
MAJ, FA
AGR Branch Manager