



STATE OF LOUISIANA
invites applications for the position of:
Electrical Foreman 1, 2 or 3
#50351353
Equal Opportunity Employer

ANNOUNCEMENT NO. 166-2024

OPENING DATE: November 20, 2024

CLOSING DATE: Open Until Filled

***SALARY:**

MW-213 / \$43,784 - \$78,790 annually

MW-214 / \$46,842 - \$84,302 annually

MW-215 / \$50,128 - \$90,210 annually

JOB TYPE: Unclassified

LOCATION: LANG-TC-P, Training Center Pineville,
Pineville, LA

****As part of a Career Progression Group, the level at which the vacancy is filled will be determined by the qualifications of the candidate selected.***

BENEFITS:

Retirement: Louisiana State Employees' Retirement System (LASERS) with employer contribution & Optional Retirement Savings Account

Insurance: Medical & Optional Dental & Vision
Paid Holidays: 10 days per year, additional holidays may be proclaimed.

Paid Annual Leave: 12 days per year with increases based on tenure

Paid Sick Leave: 12 days per year with increases based on tenure

Louisiana Military Department



LANG-TC-P

Training Center Pineville



The Louisiana Military Department is an Equal Opportunity Employer and State as a Model Employer (SAME) to promote diversity and inclusion in the workplace.

In accordance with R.S. 42:1701, if you are nominated for this position, you will be required to undergo a criminal background check prior to commencement of employment with the Louisiana Military Department.

POSITION DESCRIPTION:

- Execute routine, preventative, and emergency electrical work orders.
- Grasp organizational policies, standard operating procedures and facility layout.
- Perform journeyman level work in electrical tasks.
- Maintain and update the FE workorder system on electrical related items.
- Perform electrical work according to codes and requirements that are specific to commercial spaces, including systems between 240 and 480 volts.
- Work with equipment including but not limited to generators, transformers, lighting fixtures and receptacles.

- Develop bills of materials for electrical work packages, work orders and projects.
- Read and interpret blueprints, schematics, and shop drawings for construction and fabrication projects.
- Procure parts and materials within established guidelines.
- Control, secure, inventory and dispatch tools, materials, and equipment.
- Serve as Training Center Pineville's liaison for electrical utility contractual services/projects and/or annual military training projects.
- Coordinate maintenance of electrical distribution systems with the local utility company.
- Demonstrate strong communication skills interacting with organizational personnel, tenants, and contractors.
- Assist FE team members in trouble shooting and repairs of plumbing, electrical, and HVAC systems.
- Attend schools, classes, seminars and meetings as required.
- Operate computer with MS Windows operating system and Microsoft Office software.
- Work with minimal guidance, instruction, or supervision.
- Accessible after normal duty hours, weekends and holidays as required.
- Represent the Utility Building Superintendent in his absence.
- Perform other duties as assigned.

POSITION QUALIFICATIONS:

Possess solid knowledge and understanding in the areas of electrical maintenance tasks. Ability to organize tasks and prioritize duties for preventive, routine, and emergency electrical maintenance tasks.

Possess a solid working knowledge of other construction and maintenance trade activities, like plumbing, and HVAC, etc.

GENERAL: Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a Department of Defense Common Access Card (CAC) Card. Periodic travel may be required. Must be available to report to duty during emergency or disaster situations. Must have the ability to work and communicate effectively with agency personnel, peers, superiors, subordinates and the public.

OTHER REQUIREMENTS: Must meet physical requirements to perform functions of the position. Must attend/complete all LMD annual training and other training required for the position. Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- The LA Military Department is a substance abuse and drug free workplace. To become an employee of the Louisiana Military Department/Louisiana State Guard, the selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- State Application: The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 4:00 p.m. CST:

Ms. Wenda Woolf
LMD-HR (Training Center Pineville)
Bldg. 718 "E" St., Pineville, LA 71360
E-mail: wenda.a.woolf.nfg@army.mil
Office: (318) 290-5392 / Fax: (318) 290-5060