

DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS

ANNOUNCEMENT NUMBER: 25-032

DATE: 06 Feb 25

CLOSING DATE: 12 Feb 25

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Bilateral Affairs Officer (BAO), Port-au-Prince, Haiti, PARA 999E LINE 99, O4, 00A

APPOINTMENT FACTORS: OFFICER(X) WARRANT OFFICER() ENLISTED()

LOCATION OF POSITION:
Port-au-Prince, Haiti

WHO MAY APPLY:

Must be a current member of the LA National Guard within the grade(s) of O3 and O4.

AREA OF CONSIDERATION: This position is open to current members of the Louisiana Army and/or Air National Guard in the grades of: O3 to O4. Individual selected will receive an FTNGD-OS Tour with the Louisiana Army and/or Air National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. Active-Duty Tour Vacancy Announcement No. BAO-24-25, Open to ALL Officers in LAARNG

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a member of the Louisiana (ARMY and/or AIR) National Guard and qualify for and be placed in the following compatible MOS/AOC: 00A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must meet requirements listed within the Vacancy Announcement
2. a. Must be able to obtain a valid Official U.S. Passport (non-waivable) b. Must become Level 1 Security Cooperation Certified prior to departure (non c. waivable) d. Prior to appointment to position, selectee must be member of the Louisiana Army National Guard (non-waivable) e. Must possess a bachelor's degree, Master's degree preferred. (waivable) f. Completed Captain's Career Course; ILE/ACSC preferred. (waivable) g. Must have a successful company grade command. (waivable) h. Must have unit level staff experience at BN/BDE. (waivable) i. Must be available to begin training requirements within two-weeks of selection j. Must not reach 18-years AFS or MRD prior to the end of the tour.

BRIEF JOB DESCRIPTION:

Initial tour length is 12-months, followed by an additional 12-month extension order for a total of 24-months. Open to all AOC's. These orders are preceded by up to an additional 1-3-months preparation and training. Bilateral Affairs Officer – Serves as the National Guard liaison officer for the U.S. Southern Command, United States Embassy, and Louisiana National Guard with the Haitian National Police, Haitian Coast Guard, Director Protection Civil (DPC), other Haitian government agencies, and non-governmental agencies. Functions as the forward deployed action officer that ensures State Partnership Program (SPP) events and programs are coordinated and effective. The position falls within the Security Cooperation Office and works for the combatant command while ensuring that the interests of the Ambassador and the State Partner are represented and coordinated within the planning/coordination process. The duties of this position encompass the core of the planning, and coordination of schedules and execution of Traveling Contact Teams (TCTs), Familiarization Visits (FAMs), Key Leader Engagements (KLE), and SPP and Traditional Commander Activities (TCA) Events. Act as escort officer and pay agent for activities conducted by partner nation as planned as part of SPP as well as additional requirements within the USSCO and US Embassy in Haiti. Officer will be required to begin preparations for necessary training, travel, in-processing, and relief-in-place operations with predecessor approximately 180 days prior to start date in Haiti. Selectee will be on orders only during times of required training or TDY as required. There are no language requirements for this tour. The individual nominated by the Adjutant General of Louisiana will have their packets submitted to National Guard Bureau, International Affairs, for review. Nominated individual may be required to provide additional information to complete the New Hire packet as required for final approval by National Guard Bureau, Human Capital Management through Tour of Duty, and coordinate requirements with LANG SPP Director. Nominated individual will require a TAG release from their home state authorizing the officer to serve on a 24-month, Title 10, OTOT Title-10 tour and processed through Tour of Duty. Selectee will attend mandatory training and agency visits after acceptance of position and before placement in country.

In addition to the above memorandum, interested officers will include the following documents with their packet:

- a. Certified copy of Selection Board Record Brief. Data identifying race, ethnicity, and gender, including DA Photo, must be redacted IAW MILPER Message 20-209.
- b. Copy of current Individual Medical Readiness (IMR), PHA must be dated within 1-year of submission date. HIV must be dated within 2-years of submission.
- c. Security Clearance Verification Memorandum validated by Security Manager, dated within 90-days of submission date. Must be signed by Security Manager.
- d. Current copy of DA Form 705, must be saved in landscape orientation, must be within 6-months of 30 September 2024.
- e. Copy of DA 5500-R/5501-R if required.
- f. Copy of DA 3349, Physical Profile, if required.
- g. Copy of last three consecutive evaluations, (DA Form 67-10-1, DA Form 67-9, and/or DA Form 2166-8) are required.
- h. Copy of Civilian Education Transcripts (photocopy acceptable).
- i. Copy of DA form 1059 (Service School Completion Certificate).
- j. Military Biography
- k. Unit Commander's Memorandum of Recommendation.
- l. NGB Form 23b, RPAM

m. Service member may write a memorandum for record to provide information regarding any matter concerning themselves which they feel is important to their consideration.

SELECTING SUPERVISOR:

LTC Patrick O. Boling