

**Congressional Affairs Control Officer; Position #: 371578**

**Arlington, VA**

**Link to position in Carrera: <https://carrera.swf.army.mil/positions/371578>**

**POSITION DETAILS**

**Rank**

MAJ

**MOS**

01A

**Dates**

8/1/2024 - 9/30/2025

**Tour Length**

426 days

**Mission Description**

The Secretary of the General Staff (SGS) Congressional Affairs Officer serves as primary liaison for Army congressional interactions, including the Office of the Chief Legislative Liaison (OCLL). The role involves managing tasks from the LL Inquiries, (LL-I) division, with responsibilities adaptable based on the nature of each tasks. The CACO analyzes all congressional inquiries to determine appropriate actions for providing satisfactory responses to Members of Congress (MOC), their staff or professional staff members. They ensure compliance with regulations and the Congressional Actions Responsibilities Standard Operating Procedures (CARSOP) for all legislative proposals, witness statements, policy responses and inquires intended for Congress. CACOs must inform organizational leadership of OCLL response deadlines and perform liaison duties, including managing, analyzing, researching and formulating official responses to written and telephonic requests from Congress members and committees. The CACO also track Congressional reporting requirements and provide updates to the SGS and staff until requirements are met.

**Category**

ARNG

**Tour Type**

ADOS-RC - Title 10

**Command**

ARNG-CSO-S

**Clearance**

SECRET

**Clearance Required?**

Yes

**Force Requestor**

ARNG

**Special Instructions**

**Required Documentation**

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**Point of Contact**

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