



# LOUISIANA MILITARY DEPARTMENT



**Youth Challenge Program, Training Center Pineville**  
**Nurse Practical (LPN)**  
#149511

**ANNOUNCEMENT NO.** 044-2025

**OPENING DATE:** April 01, 2025

**CLOSING DATE:** April 15 , 2025

**\*SALARY:**

**MM-516** \$53,643 - \$64,376

**JOB TYPE:** Unclassified\*

\*Salary indicates typical starting range. Level will be determined by qualifications.

\*Current Classified employees must give up their designation to accept this position. Unclassified employees serve at the pleasure of their appointing authority.

## **BENEFITS**

**Retirement:** LASERS

**Insurance:** Medical, Dental, & Vision

**Paid Holidays:** 10 plus proclaimed

**Annual Leave:** 96 hours per year with tenure increases

**Sick Leave:** 96 hours per year with tenure increases

## **Department Mission**

Intervene in and reclaim the lives of 16-to-18-year-old at-risk youth, producing program graduates with the values, life skills, education, and self-discipline necessary to succeed as productive Louisiana citizens.

## **WHO WE ARE:**

*YCP is a voluntary program that target youth who are at risk of not completing high school. We provide an environment for youth so they may focus on completing academic goals while enhancing personal strengths and resiliency. Our program provides a structured environment and teaches discipline, self-control and motivation. We develop the whole person by focusing on 8 core components that support each cadet's personal development: academic excellence, life coping skills, job skills training, responsible citizenship, leader/followership, health & hygiene, physical fitness and service to community.*

## **POSITION DESCRIPTION:**

Provide medical care to cadets enrolled in the YCP Program under the supervision of a registered nurse and following orders and guidelines of the Medical Doctor. Duties include but are not limited to: Treat medical emergencies appropriately as needed for both male and female cadets. Conduct daily sick call and determine treatment plans within time constraints. Maintain medical records, order, pack and dispense medications accurately. Communicate with parents and pharmacy as needed to ensure medication is available to the cadet. Provide transportation and assistance to ER and medical/dental appointments as necessary. Administer vaccines and enter data into the LINKS system in a timely manner. Ability to provide in-service training to cadets/staff on request as necessary. Perform maintenance duties of the dispensary as needed to maintain a clean and neat environment and restock supplies as necessary. Complete all appropriate documentation in a timely manner. Maintain an open line of communication with other departments while following the chain of command. Participate in at least one community service and one Family Day event per cycle. Be flexible and able to adapt to new situations while being responsible, self-motivated and able to work independently without direct supervision. Required to work alternating weekends as necessary and participate in the weekend call rotation. Be flexible in working overtime, when necessary, at least three times during the cycle. Monitor the vaccines refrigerator to maintain a controlled temperature and take appropriate action if needed.

Be familiar with PPE equipment, where it is located and when and how to use it properly. Hazards of the position include possible exposure to contagious diseases, possible contact with blood or body fluids and/or contaminated equipment. Perform other duties as assigned.

## **POSITION QUALIFICATIONS:**

Current License as a Practical Nurse in the State of Louisiana. Must have CPR and AED Certification. Experience is necessary. Must have computer skills. Must be able to work independently within the Scope of Practice with minimal supervision. Must have the ability to work with "At Risk" youth

## **GENERAL REQUIREMENTS:**

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must be available to report to duty during emergency or disaster situations for extended hours over an extended period of time. Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

**CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

**APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Ms. Tiffany Slayter  
LMD-HR (Training Center Pineville)  
Bldg. 718 "E" St., Pineville, LA 71360  
E-mail: [tiffany.m.slayter.nfg@army.mil](mailto:tiffany.m.slayter.nfg@army.mil)  
Office: (318) 290-5394 / Fax: (318) 290-5060

*Equal Opportunity Employer and State as a Model Employee (SAME)*