



LOUISIANA MILITARY DEPARTMENT



Youth Challenge Program, Training Center Pineville
DFAC Supervisor
#150661

ANNOUNCEMENT NO. 052-2025

OPENING DATE: May 20, 2025

CLOSING DATE: May 27, 2025

***SALARY:**

MW-212 \$40,914 - \$49,109

*Salary indicates typical starting range. Level will be determined by qualifications.

BENEFITS

Retirement: LASERS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

JOB TYPE: Unclassified*

*Current Classified employees must give up their designation to accept this position. Unclassified employees serve at the pleasure of their appointing authority.

Department Mission

Intervene in and reclaim the lives of 16-to-18-year-old at-risk youth, producing program graduates with the values, life skills, education, and self-discipline necessary to succeed as productive Louisiana citizens.

WHO WE ARE:

YCP is a voluntary program that target youth who are at risk of not completing high school. We provide an environment for youth so they may focus on completing academic goals while enhancing personal strengths and resiliency. Our program provides a structured environment and teaches discipline, self-control and motivation. We develop the whole person by focusing on 8 core components that support each cadet's personal development: academic excellence, life coping skills, job skills training, responsible citizenship, leader/followership, health & hygiene, physical fitness and service to community.

POSITION DESCRIPTION:

Manages the shift. Completes and assigns the cook worksheets. In charge of time management for meal preparation. Supervises three employees, determines their work assignments and reviews and approves work. Kitchen Duties: Adhere to sanitary standards in handling food. Ensure that proper procedures, temperatures and time periods are adhered to during food preparation. Obtain amount of food to be prepared, weigh, blend, and mix food beverages in accordance with prescribed Army menu and cycle recipes. Wash, peel, dice, bake, fry, stew, braise, boil, broil, simmer fruit and vegetables. Prepares soups, dressing, gravy, sauces, salad dressings, salads, jello, puddings, dairy products, custards and spreads. Thaw, roast, barbecue and grill. Cook eggs, hot cereal, pancakes, waffles and french toast. Prepares sandwiches and assembles box lunches. Heat and/or chill dishes as prescribed by HACCP regulations. Serve food and beverages on the serving line, maintaining correct temperatures and portion sizes. Replenish food and beverages on serving line. Defrost, clean and sanitize freezers and refrigerators. General Duties: Clean and sanitize work area, floor, windows, walls, storage rooms and receiving areas. Dispose of garbage and trash, perform preventable maintenance on kitchen equipment. Perform other duties as assigned.

POSITION QUALIFICATIONS:

Must be able to supervise a minimal staff. Must have qualifications and/or experience in working in food service. Must have the ability to work independently with general guidance to meet objectives on established deadlines. Ability to work and communicate effectively with peers.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must be available to report to duty during emergency or disaster situations for extended hours over an extended period of time. Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Timothy Groh
LMD-HR (Training Center Pineville)
235 H Street, Pineville, LA 71360
E-mail: timothy.j.groh.nfg@army.mil
Office: (318) 290-5394

Equal Opportunity Employer and State as a Model Employee (SAME)