



LOUISIANA MILITARY DEPARTMENT

LANG-GL, Gillis W. Long Center

Utilities Technician 1, 2, or 3

50311957

ANNOUNCEMENT NO. 080-2025

OPENING DATE: July 16, 2025

CLOSING DATE: July 30, 2025

***SALARY:**

MW-210 \$35,734 - \$42,889

MW-211 \$38,230 - \$45,884

MW-212 \$40,914 - \$49,108

*Salary indicates typical starting range. Level will be determined by qualifications.

BENEFITS

Retirement: LASERS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

POSITION DESCRIPTION:

Serves as Technician (Utilities) under the general supervision of the Utilities Superintendent. Maintain, repair, and alter the following equipment – air conditioning units, window units, walk-in coolers, deep freezer units (commercial and domestic) refrigerators, forces air heating units, ovens, refrigerators, stove and water coolers. Perform assignment orally or through written work requested with instructions as to how the work is to be accomplished. Perform diagnostic and testing, and major overhaul of equipment. Install duct work, insulation of refrigerator lines and other equipment when necessary. Maintain and repair heating, ventilating, air conditioning refrigeration equipment in buildings or complexes requiring total HVAC capacity of 20 tons or more. Perform preventative maintenance duties on motors, adding coolant, adjusting controls, changing filters, etc. Maintain and recharge air conditions system with the proper amount of lubricant and Freon. Maintain, overhaul and repair pumps, motors, control systems, piping and other equipment used in refrigerating and air conditioning systems. Perform routine checks on the temperature of air conditioning and refrigeration units by reporting the temperature. Must maintain and wear all safety related equipment and/or report any violations or deficiencies. Must use energy conservation measures and ensure that these measures are taken daily before leaving the job site. Maintain accountability of all equipment and/or ensure data cards are up to date. Maintain and practice good environmental protection measures. Must respond to tenant requests with professionalism and courtesy. Must inform the supervisor of all telephone and address changes. Perform other duties as assigned.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Ms. Tracey S. McCorkel
LMD-HR (JCP - Gillis W. Long Center)
5445 Point Clair Road, Carville, LA 70721
Email: tracey.s.mccorkel.nfg@army.mil
Office: (225) 319-4692