



LOUISIANA MILITARY DEPARTMENT

Youth Challenge Program, Camp Beauregard
Group Leader 1/ Cadre (Temporary)



ANNOUNCEMENT NO. 117-2025

OPENING DATE: September 23, 2025

CLOSING DATE: October 07 , 2025

***SALARY: ME-412** \$38,230 - \$45,885

BENEFITS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

*Salary indicates typical starting range. Level will be determined by qualifications.

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

Department Mission

Intervene in and reclaim the lives of 16-to-18-year-old at-risk youth, producing program graduates with the values, life skills, education, and self-discipline necessary to succeed as productive Louisiana citizens.

WHO WE ARE:

YCP is a voluntary program that target youth who are at risk of not completing high school. We provide an environment for youth so they may focus on completing academic goals while enhancing personal strengths and resiliency. Our program provides a structured environment and teaches discipline, self-control and motivation. We develop the whole person by focusing on 8 core components that support each cadet's personal development: academic excellence, life coping skills, job skills training, responsible citizenship, leader/followership, health & hygiene, physical fitness and service to community.

POSITION DESCRIPTION

Report to each Shift Supervisor; serve as the direct line supervisor of cadets setting. Responsible for the development and accountability of up to seventy cadets. Maintain a high degree of discipline; administer corrective action through Physical Exercise (CAPE) when cadets do not meet the standard. Responsible for the daily activities of cadets in an assigned platoon; assign duties and responsibilities to cadets; direct cadets in barracks maintenance, YCP rules and regulations, drill and ceremonies, physical fitness, the eight core components, and the five general rules. Responsible for meeting timeliness as directed by the shift supervisor. Responsible for maintaining positive control of cadets at all times. Evaluate, on a daily basis, the overall behavior and progression of each cadet in the platoon; establish and maintain good interpersonal relationship with cadets; listen to personal problems; offers assistance and practical advice when possible; and advise the Chain-of-Command on more serious problems. Supervise cadets during community service events and general daily activities. Supervise the development and nonacademic skills and training of up to seventy cadets. Instruct and supervise cadets in recreational skills and physical training. Supervise and coordinate movement of cadets to and from classrooms, barracks, work details, etc. Assume responsibility for the night safety of sleeping cadets; make periodic fire/bed checks; keep platoon quiet; report all sickness, disciplinary actions, and disturbances to the Shift Supervisors. Uphold the standards and policies of the YCP-CB program. Participate in other instructional programs, such as CPI CPIC, Cadre Course, and any Web Based Training (WBT) as required.

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POSITION DESCRIPTION CONT.

Work closely with cadre counterparts to ensure that rules and regulations are followed to accomplish the mission of YCP. Live by the YCP Standard Operating Procedures for the Cadre department. Perform other duties required or assigned. Complete SHARP training and foster a sexual harassment free environment. Report to work no later than 0445 for day shift, 1645 for the night shift. Maintain assigned equipment (radios, batteries, golf carts, vans, etc). Complete reports to include head count, counseling requests, disciplinary reports, work orders, monthly counseling, leadership assignment rosters, assigned cleaning rosters, and over the counter medication request.

POSITION QUALIFICATIONS:

Must attend and complete the Cadre Program Instructor Course (CPIC) within one year of hire date. Must attend Cadre Course, Part 1 and 2. Must have and maintain a valid LA state driver's license. Must be serving or have served in the military. Must have and maintain a clean criminal record. Must be able to work variable/irregular hours, including nights, weekends and holidays.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at: <http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Mrs. Kandice Miller
LMD-HR (Camp Minden)
100 Louisiana Boulevard, Minden, LA 71055
E-mail: kandice.m.miller2.nfg@army.mil
Office: (318) 299-4277

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