



# LOUISIANA MILITARY DEPARTMENT



**LANG-GOHSEP**  
**General Counsel**

# 186719

**ANNOUNCEMENT NO.** 013G-2025  
**OPENING DATE:** 6 November 2025  
**CLOSING DATE:** 13 November 2025

**\*SALARY:**  
**MA-623** \$70,325 - \$121,014

\*Salary indicates typical starting range. Level will be determined by qualifications.

**JOB TYPE:** Unclassified

Current Classified employees must give up their designation to accept this position.

## **POSITION DESCRIPTION:**

The General Counsel is responsible for providing legal supervision to all attorneys at the Governor's Office of Homeland Security and Emergency Preparedness. Knowledge of emergency management and homeland security operations and the function and organization of state government is required. A proven track record in management, the ability to develop, organize and execute activities, effectively communicate with diverse groups and individuals, experience in training and working independently is essential. Proven ability to manage and supervise legal professionals is desired, but not required. Military experience is desired but not required. A law degree from an accredited law school and admission to the Louisiana State Bar is required. Knowledge, Skills and Abilities - Ability to apply legal principals to the operational aspects of emergency management and homeland security. Ability to apply analytical methodology to projects and requirements. Knowledge of State and Federal laws, regulations and policies which apply to emergency management and homeland security. Advanced knowledge of emergency management and homeland security concepts and operations. Knowledge of State and Federal laws and regulations which govern GOHSEP as a state agency. Ability to effectively communicate both orally and in writing across a broad range of groups and individuals. Ability to supervise and manage legal professional. Proven ability to prepare legal documents, i.e. memorandums, legal briefs/position papers, procurement documents and other types of government contracts. Ability to develop and deliver legal training programs. Ability to operate current production of common communication tools and software applications. Additional Requirements - On call 24/7; prepared and able to work 12 hour or more shifts for an extended period of time (greater than 90 days) with very little, if any leave time. Must be able to traverse rough difficult terrain under adverse conditions by car, foot or any other available means necessary. Must be able to live under austere conditions for extended periods of time and still provide a high level of productivity. Required to travel and remain away from the normal work area as required. Possess a valid driver's license and able to operate a vehicle under adverse conditions. A valid /or ability to obtain a OHS "Secret" National Security Clearance or equivalent is required. The position may require overnight travel and overtime, it might be deployed statewide at short notice. During times of emergencies, duties include participating in preparation and ongoing support for the State Emergency Operations which may be completely outside the scope of normal, daily duties. Support is required 24/7 for the duration of an event. Perform other duties as assigned.

## **BENEFITS**

**Retirement:** LASERS

**Insurance:** Medical, Dental, & Vision

**Paid Holidays:** 10 plus proclaimed

**Annual Leave:** 96 hours per year with tenure increases

**Sick Leave:** 96 hours per year with tenure increases

## **POSITION QUALIFICATIONS:**

Education, Experience and Licensure - Award of a law degree from an accredited law school. Five-years' experience as a practicing attorney. Successful experience in a supervisory/management position. Proven track record as a self-motivated problem solver. Minimum of two years of prior legal or supervisory experience in emergency management/homeland security. Admitted to the practice of law in the State of Louisiana.

## **GENERAL REQUIREMENTS:**

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must be available to report to duty during emergency or disaster situations.  
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

**CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

**APPLICATION PROCEDURES:** All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:  
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Shanice Allen  
7667 Independence Blvd.  
Baton Rouge, LA 70806  
Email: [gohsepemployeerelations@la.gov](mailto:gohsepemployeerelations@la.gov)