



DEPARTMENTS OF THE ARMY AND AIR FORCE

JOINT FORCE HEADQUARTERS-LOUISIANA
OFFICE OF THE ADJUTANT GENERAL
JACKSON BARRACKS
NEW ORLEANS, LOUISIANA 70117

Announcement Number: 25-071

POSITION TITLE: Tactical Aircraft Maintenance	AFSC 2A373	OPEN DATE: 19 November 2025	CLOSE DATE: 19 December 2025
UNIT OF ACTIVITY/DUTY LOCATION: 159 th Aircraft Maintenance Squadron, New Orleans, Louisiana			GRADE REQUIREMENT: Min: E-4 Max: E-6
SELECTING SUPERVISOR: SMSgt Paul Gegenheimer	Position Number 1133101		

AREAS OF CONSIDERATION

On-board LA ANG AGR (**Must hold *2A3X3**) and
Louisiana Air National Guard members (**Must hold *2A3X3**)

MAJOR DUTIES

Please refer to attached pages for more info on the major duties and initial qualifications for this position for this AFSC or go to:
<https://www.my.af.mil> to review the AFECD

INITIAL ELIGIBILITY CRITERIA

In addition to criteria listed on attached pages
- Security Clearance - Must attain and maintain: Secret

PREFERRED QUALIFICATIONS

In accordance with HRO and ANGI 36-101, the Selection Official has requested the following documents. While applications that do not include these documents will not be disqualified by HRO, their omission may negatively impact the selection process.

1. Cover Letter
2. Resume
3. Last three (3) EPBs / OPBs
4. Letter(s) of Recommendation

ACTIVE GUARD AND RESERVE REQUIREMENTS

AGR Program Entry and Tour Guidelines – LA ANG

- **Initial AGR Tours:** Initial tours with the Louisiana Air National Guard (LA ANG) may not exceed five (5) years. AGR tours cannot extend beyond an enlisted member's Expiration Term of Service (ETS) or an officer's Mandatory Separation Date (MSD).
- **Fitness Requirements:** Applicants must meet the minimum requirements in each fitness component and achieve a composite score of 75 or higher to qualify for entry into the AGR program. Members with a documented Duty Limitation Code (DLC) that prevents completion of one or more components of the Fitness Assessment must have an overall rating of "Pass."
- **Medical and Readiness Requirements:**
 - Selected individuals must meet medical qualifications outlined in AFI 48-123, Medical Examination and Standards.
 - Members must be current in all Individual Medical Readiness (IMR) requirements, including immunizations.
 - RCPHA/PHA and dental exams must have been completed within 12 months prior to AGR tour start.
 - An HIV test must be completed within six (6) months of the tour start date.
- **Overgrade Assignments:** Enlisted Airmen voluntarily accepting a position that results in an overgrade must submit a written voluntary demotion letter with their application, in accordance with ANGI 36-2503, Administrative Demotion of Airmen. The application package will not be processed without this documentation.
- **AFSC Qualification:** If the selected applicant does not currently possess the required AFSC, they must complete all required training and meet assignment criteria within 12 months of assignment. Failure to do so may result in termination of the AGR tour. Extensions beyond the 12-month period will be considered only if delays are beyond the applicant's control.
- **For additional details, please refer to ANGI 36-101, Active Guard Reserve Program.**

SPECIAL ANNOUNCEMENT CRITERIA

- Upon selection additional medical verification will be required prior to start of AGR tour
- Any Individual(s) selected for this position must meet EFMP requirements for the duty location at time of assignment.
- Members that do not meet EFMP standards for the duty location may be subject to a rescinded offer of employment.
- Continuation beyond initial tour may be subject to evaluation based on AGR Continuation Board
- Selection is not a promise of promotion

APPLICATION PROCEDURES

Applications must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Per ANGI 36-101, the application package must include at a minimum items 1-3 listed below. If the required documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy:

1. **NGB Form 34-1** (*announcement number and position title must be annotated on the form*)
2. **CURRENT full Records Review RIP** from Virtual MPF <https://vmpf.us.af.mil/VMPF/Hub/Pages/Hub.asp>
3. **CURRENT PASSING Report of Individual Fitness** from MyFSS/MyFitness <(must not show a "fitness due date" that is in the past) (or) a signed letter from the UFPM. If exempt, please include Form 469 with application)
4. **Items requested in the "PREFERRED QUALIFICATIONS ORDER" section above.**

Application Documents Order:

- 1. (Mandatory) NGB Form 34-1
- 2. (Mandatory) Records Review RIP
- 3. (Mandatory) **Passing** Report of Individual Fitness
- 4. (Recommended) Cover Letter
- 5. (Recommended) Resume
- 6. (Recommended) Last three (3) EPBs / OPBs
- 7. (Recommended) Letter(s) of Recommendation

EMAILING REQUIREMENTS:

Consolidate all required documents into **ONE single PDF** (*adobe portfolio is not accepted*). To preserve signatures, consider printing signed documents to PDF before combining files. **Name the PDF file as follows: Last Name, Announcement Number, Position Title.**

Example: Doe, 25-XXX

Email Subject should be: Last Name, Announcement Number, Position Title

Example: Doe,25-XXX, Tactical Aircraft Maintenance

Email Application Package to: ng.la.laarng.mbx.agr-branch-air@army.mil

**** There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, once you sign and save the NGB Form 34-1, go to Print, then select "Microsoft Print to PDF". Click Print. Use this copy of the form to combine into the required documents and send to HRO. Always verify the signature is present before you sent to HRO. ****

QUESTIONS: Applicants are encouraged to contact HRO for an initial review of their application and to confirm receipt prior to the closeout date. When submitting applications via email, please ensure to request a delivery receipt. DSN 278-8753/8754 or Commercial 504-278-8753/8754 cassie.l.ellis.mil@army.mil / khisha.m.donald.mil@army.mil. Assistance will be rendered in the order the request was received.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: The selecting supervisor is responsible for contacting qualified applicants to schedule interviews. Once the Human Resources Officer (HRO) approves the selection package, the HRO will issue a notification letter to the Hiring Official. The Hiring Official is then responsible for notifying all applicants of their selection or non-selection. Please note: The selection is not considered final until the ANG AGR Manager has provided formal approval to the Hiring Official.

THE LOUISIANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants are protected under Title VI of the Civil Rights Act of 1964. Eligible candidates will be considered without regard to race, color, religion, gender, national origin, or any other non-merit-based factor.

Note: Due to assignment restrictions in certain units and specific AFSCs/MOSs, some positions may have gender-specific requirements.

AFSC 2A373, Craftsman
 AFSC 2A353*, Journeyman
 AFSC 2A333*, Apprentice
 AFSC 2A313*, Helper

TACTICAL AIRCRAFT MAINTENANCE

(Changed 31 Oct 21)

1. **Specialty Summary.** Maintains tactical aircraft, support equipment, and forms and records. Performs and supervises flight chief, expeditor, crew chief, repair and reclamation, quality assurance, and maintenance support functions. Related DoD Occupational Subgroup: 160000.

2. Duties and Responsibilities:

- 2.1. Services aircraft. Performs end-of-runway, ground handling postflight, preflight, thru-flight, special inspections, and phase inspections. Performs sortie generation operations and hot pit refuels. Advises on problems maintaining, servicing, and inspecting aircraft and related aerospace equipment. Uses conventional or automated technical data to diagnose and solve maintenance problems on aircraft systems. Interprets and advises on maintenance procedures and policies to repair aircraft and related equipment.
- 2.2. Troubleshoots and maintains aircraft engines, hydraulic, and other related systems, structures, components, and related equipment. Removes and installs aircraft and engine components. Conducts functional tests of repaired engines, components, and systems. Adjusts, aligns, and rigs aircraft systems. Supervises and performs aircraft jacking, lifting, and towing operations.
- 2.3. Inspects aircraft structures, engines, systems, components, and related systems. Supervises and performs aircraft, engine, and component inspections. Interprets inspection findings and determines adequacy of corrective actions. Inspects and checks components for clearances, tolerances, proper installation, and operation. Inspects and operates powered and nonpowered aerospace ground equipment. Inspects and identifies aircraft corrosion for prevention and repair. Reviews maintenance forms, aircraft records, automated maintenance data systems, and historical reports to ensure complete documentation. Inventories and maintains aircraft equipment.
- 2.4. Performs flight chief, production superintendent, expeditor, crew chief, repair and reclamation, and maintenance support functions. Coordinates maintenance plans and schedules to meet operational commitments. Supervises and assists in launching and recovering aircraft. Reviews maintenance data collection summaries to determine trends and production effectiveness. Performs crash recovery duties. Performs staff and supervisory management functions.

3. Specialty Qualifications:

- 3.1. **Knowledge.** Knowledge is mandatory of: principles applying to aircraft systems; flight theory; hydraulic principles; electrical theory; principles, concepts, and application of maintenance directives and data reporting; using technical data; technical order use; Air Force supply and deficiency reporting procedures; and proper handling, use, and disposal of hazardous waste and materials.
 - 3.2. **Education.** For entry into this specialty, completion of high school courses in physics, pneudraulics, and electronics is desirable.
 - 3.3. **Training.**
 - 3.3.1. For award of AFSC 2A333X, completion of a suffix specific basic aircraft maintenance course is mandatory.
 - 3.3.2. For award of AFSC 2A373, complete craftsman aircraft maintenance course, if applicable.
 - 3.4. **Experience.** The following experience is mandatory for award of the AFSC indicated:
 - 3.4.1. 2A353X. Qualification in and possession of AFSC 2A333X. Also, experience in functions such as repairing and maintaining aircraft or related installed equipment.
 - 3.4.2. 2A373. Qualification in and possession of AFSC 2A353X. Also, experience performing or supervising functions such as installing, inspecting, repairing, or overhauling aircraft structures, systems, and components.
 - 3.5. **Other.** The following are mandatory as indicated:
 - 3.5.1. **For entry into this specialty:**
 - 3.5.1.1. Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*.
 - 3.5.1.2. See attachment 4 for additional entry requirements.
 - 3.5.2. **For award and retention of these AFSCs:**
 - 3.5.2.1. Must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.
 - 3.5.2.2. For award and retention of AFSCs 2A3X3/X, completion of a current Tier 3 (T3) Investigation required IAW DoDM 5200.02, AFMAN 16-1405, *Air Force Personnel Security Program*, is mandatory.
- NOTE:** Award of the entry level without a completed T3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16 -1405.

4. *Specialty Shredouts:

<i>Suffix</i>	<i>Primary Aircraft</i>
E	A-10/U-2
L	F-15
M	F-16

NOTE: Suffixes are applicable to the 1-, 3-, and 5- skill levels only.