



LOUISIANA MILITARY DEPARTMENT



Youth Challenge Program, Camp Minden
Foreman (Maintenance) 1, 2, or 3

50408526

ANNOUNCEMENT NO. 141-2025

OPENING DATE: November 05, 2025

CLOSING DATE: Open Until Filled

***SALARY:**

MW-213 \$43,784 - \$52,541

MW-214 \$46,842 - \$56,222

MW-215 \$50,128 - \$60,154

*Salary indicates typical starting range. Level will be determined by qualifications.

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

BENEFITS

Retirement: LASERS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

Department Mission

Intervene in and reclaim the lives of 16-to-18-year-old at-risk youth, producing program graduates with the values, life skills, education, and self-discipline necessary to succeed as productive Louisiana citizens.

WHO WE ARE:

YCP is a voluntary program that target youth who are at risk of not completing high school. We provide an environment for youth so they may focus on completing academic goals while enhancing personal strengths and resiliency. Our program provides a structured environment and teaches discipline, self-control and motivation. We develop the whole person by focusing on 8 core components that support each cadet's personal development: academic excellence, life coping skills, job skills training, responsible citizenship, leader/followership, health & hygiene, physical fitness and service to community.

POSITION DESCRIPTION:

Responsible for overall maintenance operations of Youth Challenge Program (YCP) at Camp Minden, LA. Advises logistics manager of readiness level of maintenance operations. Directly supervises the inmate labor crew and assists with the supply specialist duties when needed. Assists the logistics manager in determining work schedules. Assists the Fleet Manager in regards to maintenance of all rolling stock. Assists Fleet Manager with Fleet Records to include scheduled maintenance records and dispatching of vehicles. Maintains service records on equipment. Supervises and performs scheduled maintenance on equipment. Inspects and maintains real property assigned to YCP at Camp Minden. Maintains fire safety inspection files, job order files and general issues files. Schedules and supervises inmate work crew. Prepares LMD Requisition Form for purchasing maintenance materials, services and contracts. Establishes and maintains working relationship with the Education Program Project Manager. Attends the Camp Minden monthly project meeting. Conducts frequent inspections on equipment and real property. Assigns maintenance tasks to Inmate work crew assigned to Maintenance Section. Performs carpentry, electrical, plumbing and general mechanical repairs and improvements to real property. Maintains working level of common maintenance supplies. Assists in inventorying supplies upon receipt. Assists in stocking shelves once supplies are inventoried. Assists in Annual and Special Inventories. Perform other duties as assigned.

Equal Opportunity Employer and State as a Model Employee (SAME)

POSITION QUALIFICATIONS:

Must be able to operate hand and power tools. Posses working knowledge of carpentry, plumbing, electrical and HVAC systems. Must be able to operate material handling equipment such as forklifts and pallet jack.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Mrs. Kandice Miller
LMD-HR (Camp Minden)
100 Louisiana Boulevard, Minden, LA 71055
E-mail: kandice.m.miller2.nfg@army.mil