

FY26 Full Time National Guard Duty for Operational Support (FTNGD-OS) Checklist

- *Packets will be submitted to ng.la.laarng.list.ftngdos-long-tour@army.mil and will not be accepted in portfolio format.
- *Units are responsible for validating the SM's temporary IPSS-A assignment and for sending orders, amendments, and revocations to the J8 for pay actions.
- *Soldiers without a qualified AOC/MOS or who are in a Simultaneous Membership Program (SMP) are not authorized, no exceptions.

Last, First M:	Rank:	Current Unit:	Block 19a from DA 1058:
Hiring Agency:		Hiring Agency POC and Phone:	

Documents to be submitted with FTNGD-OS packet:

DA Form 4187 (DEC2022) - Submitted as a fillable PDF. Route packet from originating command through the hiring agency. Must be endorsed by DRU and Hiring Agency.

DA Form 1058 (OCT2020) – Signed by CDR, custodian, and SM within 60 days of the start date.

DA Form 5960 (JAN2022) - CDR/SM signed within 60 days of the start date. Must match IPPS-A data and requested start date.

MEDPROS Individual Medical Report (IMR) – Must be MRC1 or MRC2, HIV within two years and PHA within one year of the start date. IMR must show the MRC.

Medical Profile - Include DA Form 3349 for permanent profiles, pregnancy, and postpartum if applicable. Any other temporary profile requires an ETP request.

ETP Request – If applicable, is included in the packet for any deficiency. ETP requests must be endorsed by the CO, BN, and DRU. ETP requests are approved on a case by case basis.

(Permanent or Indefinite technicians MUST submit ETP request)

Security Clearance Memo – Secret clearance or higher required IAW PPOM 24-012.

Documents NOT submitted but verified in IPPS-A by AGR Branch:

For Record ACFT/AFT - Passed within 6 months of start date. IAW Army Directive 2025-06 (Army Fitness Test), all Soldiers requiring a record fitness test must pass the AFT beginning 1 June 2025. Soldier ACFT for-record tests taken before 31 May 2025 remain valid in accordance with current Army policies.

HT/WT - Conducted within 60 days of start date in compliance with AR 600-9.

ETS – Enlisted SMs will have at least one year of service remaining on their contract from the start date. If the extension has not processed, only then, include it with packet.

Flag – SMs that are flagged require an ETP request.

Retirement Points – Generated within 60 days of start date. See the FTNGD-OS policy memo for guidance regarding the 1,825 rule, sanctuary, separation pay and Counter Drug orders considerations.

Soldier signature required (digital or by hand) _____ Date: _____