

# FY26 Full Time National Guard Duty for Operational Support (FTNGD-OS) Checklist

\*Packets will be submitted to [ng.la.laarning.list.ftngdos-long-tour@army.mil](mailto:ng.la.laarning.list.ftngdos-long-tour@army.mil) and will not be accepted in portfolio format.

\*Units are responsible for validating the SM's temporary IPSS-A assignment and for sending orders, amendments, and revocations to the J8 for pay actions.

\*Soldiers without a qualified AOC/MOS or who are in a Simultaneous Membership Program (SMP) are not authorized, no exceptions.

Last, First M:	Rank:	Current Unit:	Block 19a from DA 1058:
Hiring Agency:		Hiring Agency POC and Phone:	

## Documents to be submitted with FTNGD-OS packet:

**DA Form 4187 (DEC2022)** - Submitted as a fillable PDF. Route packet from originating command through the hiring agency. Must be endorsed by DRU and Hiring Agency.

**DA Form 1058 (OCT2020)** – Signed by CDR, custodian, and SM within 60 days of the start date.

**DA Form 5960 (JAN2022)** - CDR/SM signed within 60 days of the start date. Must match IPPS-A data and requested start date.

**MEDPROS Individual Medical Report (IMR)** – Must be MRC1 or MRC2, HIV within two years and PHA within one year of the start date. IMR must show the MRC.

**Medical Profile** - Include DA Form 3349 for permanent profiles, pregnancy, and postpartum if applicable. Any other temporary profile requires an ETP request.

**ETP Request** – If applicable, is included in the packet for any deficiency. ETP requests must be endorsed by the CO, BN, and DRU. ETP requests are approved on a case by case basis.

**(Permanent or Indefinite technicians MUST submit ETP request)**

**Security Clearance Memo** – Secret clearance or higher required IAW PPOM 24-012.

## Documents NOT submitted but verified in IPPS-A by AGR Branch:

**For Record ACFT/AFT** - Passed within 6 months of start date. IAW Army Directive 2025-06 (Army Fitness Test), all Soldiers requiring a record fitness test must pass the AFT beginning 1 June 2025. Soldier ACFT for-record tests taken before 31 May 2025 remain valid in accordance with current Army policies.

**HT/WT** - Conducted within 60 days of start date in compliance with AR 600-9.

**ETS** – Enlisted SMs will have at least one year of service remaining on their contract from the start date. If the extension has not processed, only then, include it with packet.

**Flag** – SMs that are flagged require an ETP request.

**Retirement Points** – Generated within 60 days of start date. See the FTNGD-OS policy memo for guidance regarding the 1,825 rule, sanctuary, separation pay and Counter Drug orders considerations.

Soldier signature required  
(digital or by hand)

Date: